

Sant Jagande Maharaj Shikshan Mandal's

# Arts And Commerce College, Khapar



## SELF STUDY REPORT CYCLE-2 2023

<b>Submitted to</b>	<b>Submitted by :</b>
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## Preface

It gives me an immense pleasure to submit Self Study Report (SSR) to the National Assessment and Accreditation Council (NAAC), Bangalore for reaccreditation- (2 Cycle).

Sant Jaganade Maharaj Shikshan Mandal's Arts and Commerce College, Khapar which is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, in the jurisdiction of the university our college is last point because the college is at the border of Madhya Pradesh and Gujarat state. The College is located in hilly and tribal area of Satpura Ranges. The college is surrounded by beautiful environment of Satpura hills; the college is established in 1996 before that the facility of higher education was not available for tribal community, with the foresight and tremendous hard work of founder president Hon. Shri. V.C. Chaudhari, the higher education is made available for the tribal students. It was not to very easy to run the institute in such remote areas but a visionary man proved successful as each and every village surrounded by this college is connected with this institute through the boys and girls students. The college is only one platform where the sharing of knowledge is possible and we feel proud to serve this community because these students are the first generation learners from their families, they live in villages which called pada's. Most of the students live in the hostels which are provided by the Government of Maharashtra. Right now our college has Arts faculty only. Our motto is "Parisharam , Satatya & Aatmavishvas" ( Hardwork , continuity and self-confidence)

Khapar is a tribal village in Akkalkuwa Tahsil, majority of the population is from tribal, socially and economically backward sections of Society. Our teachers feel proud to teach tribal and hilly area students to bring them in main stream of higher education. Appearing for NAAC for reaccreditation (Cycle-2) is a splendid experience for us as it helps us to know our strengths and weaknesses, innovative ideas and to accept the changes which will be coming in the higher education for better development and better quality education. In order to maintain standards in higher education, the college has been working upon the quality measures laid down by the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, UGC and NAAC. Our college is trying sincerely to develop all round personality of tribal area students by applying various innovative ideas, teaching skills, new techniques and better understanding of our strengths and weaknesses. Apart from the academic development of the students, the college is keenly interested in motivating the teachers for doing M.Phil, Ph.D, research papers. Our college faced NAAC committee in 2017 and received B grade (CGPA 2.24)

I thank especially Prof. M.P. Suryawanshi (NAAC Coordinator) & Dr. P. B. Ghante ,(I.Q.A.C. Coordinator) and all teaching and nonteaching staff for extending their coordination, help and untiring efforts in the preparation of the Self Study Report.

I am thankful to the authorities of Sant Jaganade Maharaj Shikshan Mandal's ,Dondaicha for constant encouragement and support during the preparation of this SSR.

**Dr. Vijaysing I. Girase**  
**Principal, S.J.M.S.M.'s Arts & Commerce College, Khapar**

# **Executive Summary & SWOT Analysis**

## Executive Summary & SWOT Analysis

### 1.1. Introduction :-

Sant Jagnade Maharaj Shikshan Mandal's Arts And Commerce College, Khapar is run by the founder President Shri. V.C. Chaudhari in order to provide higher education for hilly and remote area students, Sant Jaganade Maharaj Shikshan Mandal's Arts & Commerce College Khapar is established in 1996 and is **permanently affiliated to Kavayitri Bahianbai Chaudhari North Maharashtra University, Jalgaon**. Arts and Commerce College, Khapar is affiliated to Kavayatri Bahinabai Chaudhari North Maharashtra University, Jalgaon. At present, the college has Arts stream with an enrollment of 204 students (2022-2023). The college is situated in the hilly and tribal area of Akkalkuwa Taluka approximately 95% students are from scheduled tribes, i.e. Bhill community. The college offers three years U.G. Programme in the Arts faculty that is B.A. , the college has four special subjects- Marathi, Hindi, History & Geography as well Economics , Compulsory English, Political Science & Defence & Strategic studies are taught as general subjects. As per university rules all the subjects are taught as per CBCS pattern. Recently from the academic year 2022-2023 the college has started PG in Marathi & Hindi subject for the benefit of tribal students from the academic year 2021-2022 the college has started career oriented courses in Spoken English, Yogic Foundation & Library & Information Science of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. As the students come from hilly and remote areas they have hotel facility by Government of Maharashtra. The College is recently recognized by the UGC and included into 2(f) and 12(B) of its act 1956. The College maintains complete transparency in the admission process. The College is private and grant-in-aid.

Imparting higher education to tribal area students is the mission of the college. Admissions are given on first come first serve basis, as per university & Government of Maharashtra rules. The reservation policies are followed as per the State Govt. rules. The staff members update their knowledge by attending Refresher Courses, Orientation Programmes, Short term Courses & FDP programmes as well Seminars, Conferences, and Workshops. Six faculty members are Ph.D., three faculty members are SET/NET qualified and four are M.Phil and three faculty members have registered for Ph.D. The N.S.S. unit of the college, Student Welfare Department, Birthday celebrations of teaching and non-teaching staff create family culture in college campus. Each and every activity of the college curricular, extra -curricular, academic is an ideal model for students. The college has organized two webinars on Intellectual Property Rights with the collaboration of I.P.R. Office, Central Government of India, Mumbai.

### **Vision:-**

To impart higher education to rural, hilly and tribal area students to bring them into the main stream of higher education (to develop good citizens of nation.)

**Mission:** "Tamso Ma Jyotirgamyā" (from ignorance to knowledge, which empowers the tribal and hilly area students through arts, social sciences and technology with global vision.)

**Objectives:**

- To bring the tribal and hilly area students to the main stream of higher education.
- To eliminate the shyness and inferior complex of hilly and tribal area students by creating competence & confidence.
- To motivate the tribal students towards competitive examinations.
- To develop rational outlook among tribal and hilly area students.
- To impart value education to create good citizens of India.

## **1.2 Strength, Weakness, Opportunity and Challenges (SWOC)**

### **Institutional Strength**

- 95% students are from tribal community.
- Six faculty members are Ph.D. Guide.
- Two faculty members are BOS of University.
- One faculty members has authored 4 books and edited 6 books.
- Two girl's students reached in National Level Cross Country competition at Mangalore.
- Three faculties are pursuing Ph.D. four faculties members are M.Phil.
- Three faculty members are NET/SET qualified.
- Qualified, dedicated and research oriented teaching staff.
- N.S.S., Students Development Departments and other extra-curricular activities.
- Organized National Conference, Workshop, Webinars on SWAYM , I.P.R. C.A.S. & NEP-2020
- Organized University Level Workshop for Principals & SDO's
- Separate Library wing.
- Certificate courses (Career Oriented) in three subject.

### **Institutional Weakness**

- Interactions with the industry is difficult as the college is situated in hilly area where heavy industry is not available.
- Tribal/hilly area location of college affects frequent visits of the academicians.
- Limited scope in expansion in existing building.
- More dropouts till final year as poverty, early marriage & migration for livelihood compels to leave further higher education.
- Students from tribal community, hence limitations on participations in co-curricular and extension activities.
- Less job opportunities at local level.
- Irregular electric supply & internet connectivity.
- Langue problem- especially English & regional language is the major problem.
- Skill based courses.
- No funds from Govt. or any other agencies.
- Limited staff.

- Inadequate infrastructure
- Inadequate transportation facilities for students from remote villages.
- Non Grant PG Programmes
- Alumni Association to be strengthened.

### **Institutional Opportunity**

- To introduce job oriented, skilled based & and professional courses.
- To develop communication skills and computer literacy of tribal and hilly area students.
- Scope to initiate and develop tribal area students for sports and competitive examinations.
- To develop interest for ICT based teaching-learning and evaluation process.
- To bring more rural /tribal students in the main stream of higher education.
- To promote faculties for research work.
- To promote tribal culture, language, environment.

### **Institutional Challenges**

- Students increasing drop out due to lack of awareness about higher education from family and social support.
- No non-salary grants from the Govt. of Maharashtra.
- Teaching of traditional courses.
- Transportations
- Irregular electric supply and insufficient speed of internet becomes difficult task for using technology in teaching-learning process.
- Language barriers.
- Government policy of not filling teaching and non teaching posts.
- Decreasing interest of students in conventional streams like Arts.
- Limited faculty.



## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. Board of Studies frames curriculum of the affiliated colleges. The Colleges only implement the curriculum framed by the university. The board of Studies members of the colleges and the faculty members attend the syllabus workshops in which the suggestions are suggested about the syllabus. The teachers shared their views and give feedback regarding the syllabus.

The college has started career oriented courses of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon from academic year 2021-2022; the coordinators of this programme framed the syllabus as per the guidelines of the university.

The college offers 04 special subjects- Marathi, Hindi, and History & Geography whereas Compulsory English, Economics, Political Science & Defence & Strategic Studies as general subjects in academic programmes including 01 UG and 01 PG- Marathi & Hindi.

Faculties are the representative of the BOS members help in curriculum development of the University -as well as in various committees of the colleges such as preparation of academic calendar, time table, teachers' diary etc. Use of various tools in teaching such as field projects, tours, visits and feedback mechanism are some of the tools implemented by the college for effective curriculum delivery. Some of the students take field projects. IQAC conducts seminars/workshops/conferences, guest lectures, faculty orientation programmes for effective implementation of curriculum.

Cross-cutting issues relevant to Gender, Environment, Human Values and Professional Ethics are integrated into the curriculum. Besides University curriculum, college conducts various activities/programmes through NSS, Student Development Department. The feedback is collected from students, teachers and the stakeholders. It helps to assess the quality of the college. In addition to that the institution undertakes sustainable curricular practices like regular teaching, evaluating and enlightening the students with co-curricular and extra-curricular activities on their regular class room attendance which leads towards academic excellence. The college conducts internal examination as per the university examination schedule. The performance of the students is evaluated by tutorials, counseling, and unit tests. It helps to improve the ability of our students as they belong to tribal community which particularly is known as first generation learners.

### Teaching-learning and Evaluation

14 teachers are working in our college out of them 10 are permanent and 04 are on temporary basic. Out of 10 permanent faculty members 06 faculty members are with Ph.D.- out of 06 faculty members 02 faculty members have completed M.Phil and 03 faculties have registered for Ph.D. degree. In all 03 teachers qualified SET or NET or both examinations. Out of 10 permanent faculties, 08 members have participated in both Refresher and Orientation and Short Term Courses , FDP courses. 06 faculty members have recognized as a research guide of K.B.C.N.M.U. Jalgaon & J.J.T. University , Jhunjhunu (Rajsthan) . There is 16 non-teaching staff.

The college adopts admission process & procedure framed by the state government and Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The college has offline admission process but the online is conducted on university portal for all the programmes. The admission process of our college is transparent. All the activities of the college are organized according to the "Academic Calendar" prepared by college.

The college is in tribal area so the faculty members motivate the H.S.C. pass students to take admissions in our college for this the faculty members personally visits to padas to aware their parents & students & council them how the higher education will shape his future. It is a difficult task to visit the hilly and remote are villages where there is no transportation facility but still as per our vision and mission and motto we feel proud as this college has reached higher education in all the tribal padas of satpura ranges. The college has separate section of Library. The college has computer lab and two LCD projectors are also made available for teaching & learning. Various activities Poster presentation, Essay Writing, Drawing etc. are conducted by various departments. Evaluation process adopted by college includes Tests, Home Assignments, and Tutorials.

### **Research, Innovations and Extension**

Research , Innovations and extension activities are very important in the development of any institute. Our college takes efforts for the upliftment of Higher Education for tribal area students therefore the faculty focuses on research activities, Our three faculty members has completed 03 Minor Research projects sponsored & funded by KBC North Maharashtra University Jalgaon. 06 teachers are recognized as Research Guides by KBC North Maharashtra University Jalgaon and JTT University, Jhunjhunnu. Under the supervisors of two faculty members 5 students are pursuing their Ph.D. Under the supervision of 01 faculty member 01 student have awarded Ph.D. 03 faculty members are register for Ph.D. The college has conducted 09 workshops/Seminars/ Webinars and conferences at national & university level. Faculty members of our college continuously engaged in updating their knowledge by attending workshops, seminars, and conferences, FDP,STC, Refresher & orientation courses in offline and online mode. 26 Publications of the faculties are published in reputed UGC journals & Proceedings, authored 03 books.

The NSS unit of the college conducts various extension activities in the adopted village and surrounding places such as surveys , COVID-19 awareness & vaccination , health related issues, tree plantation, blood donation as well the Student Development Department conducts various programmes such as Seminars, Rallies , Yuvarang , Cross Countries , Visits ,lectures & workshops which helps in the holistic development of students. Students are motivated to actively participate in various side activities.

### **Infrastructure and Learning Resources**

We have limitation about the infrastructure facilities for the implementation for teaching learning programme.

The institute has 01 computer lab, 06 classrooms 01 library section , 01 sport section, canteen, ramp, drinking water facility, sanitary facility, administrative wing, consumer ,seminar hall, LCD projector available for the educational programme. The physical and academic maintenance of the infrastructure and support facilities are done as per the budget. The Library has reference books, text books, Journals etc. knowledge resources which enable students to acquire information, knowledge and skills required for their study. The library plays very important role in this area as it is only one platform available for sharing of knowledge we feel proud that as per the location of remote area we have made more facilities for the tribal area students in our library. The library conducts various activities for the students such as personality development, book exhibitions, best reader award, career katta, UPSC, MPSC guidance, workshops , power point presentations etc.

Average expenditure on purchase of books and journals for library during five years is Rs. 3,18,326/-.

The institution has a computer lab besides for administrative purposes we have computers & laptop, printers, scanners & all these are maintained time to time as per the need and policies.

The college campus is under CCTV surveillance.

### **Student Support and Progression**

Our college has maximum students from schedule tribes so they are provided government scholarship and free ship as per the policies of Government of Maharashtra , this is the plus point for tribal area students as they belongs to poor conditions where help from government helps them to take higher education. The college conducts various activities through the NSS and student welfare department and other committees, in order to develop these students to face the challenges of the present modern scenario.

Some of the committees involve in student support such as Admission Committee, Anti Ragging Committee , OBC Cell etc. Our NSS unit works hard in adopted village where a lot of activities are conducted in order to create awareness about the social work in our students so that it will help to their villages. The social welfare department of our college conducts various activities to support our students such as visits, workshops , women security etc. We don't have cases about ragging, tribal area students are very shy by nature so the NSS and Student welfare department provide them platform to express their views freely and we can see the changes in our students as they are becoming more confident in comparison with previous years progress and that is the real achievement of our college.

### **Governance, Leadership and Management**

The college has a good leadership and governance policy of dedicated and committed management. The management take efforts to start new courses for the hilly and tribal area students i.e. in academic year 2021-2022 , the management brought career oriented courses in three subjects – Library and Information Science, English Spoken & Yogic Foundation as well in 2022-2023 the management started P.G. in Marathi, Hindi subject as P.G. far available from this place so lot of students could not complete the further education but now the home college has made available the post graduation courses. The management takes various meetings of the faculty & non-teaching staff members and motivates to learn the new techniques in teaching learning programmes.

The college development committee (CDC) , the I.Q.A.C., NAAC , the principal and the other relevant academic committees makes academic calendar in tune with the academic colander of the university and the more emphasis is upon quality education it becomes a little bit hard task to work in such areas where due to irregular electricity supply, problem of internet connectivity and speed still the management , the principal and the faculty overcome these problems and being a positive attitude tries to council our students so that the process of higher education as per the expectation be fulfilled.

### **Institutional Values and Best Practices**

The institute conducts various programmes and activities related to gender equality, women's empowerment, stress free exam, health related issues, birthdays celebration of employee's , adivasi day , Culture and Self Defense etc. every year. First aid boxes and sanitary napkins are made available. The college has rules and regulations for the students and all the faculty members. The college campus has plannitation, rainwater harvesting unit and efforts are being made to create awareness among the students and teachers to save water & environment friendly through various programmes.

The college has provided ramps for differently abled students. Teaching and non-teaching staff is always ready to provide necessary help for differently abled students. The college always focuses on adopting best practices such as motivating teachers as well as students for research and green initiatives for environmental friendliness. The college maintains complete transparency in its financial, academic and auxiliary functions by participatory mechanism. The college organizes various activities such as Clean India Campaign, Women's Day, Workshops, Voter Awareness Program, Blood Donation Camps etc. for the promotion of universal values, human values, and national integration. As a part of social obligation, the college provides physical infrastructure for social welfare programs. The institution has started to promote the teachers and students to use the ICT in teaching and learning. We have a computer laboratory with internet facility with open access to the students and teachers. To develop the reading culture, the institution organizes exhibition of books in the library. The result is that the students take the books other than text for reading and the feedback shows that there is considerable increase in the demands of the books.

## 2. PROFILE Of the College

### 1. Basic Information

<b>Name and Address of the College:</b>			
Name :	Sant Jaganade Maharaj Shikshan Mandal's Arts And Commerce College, Khapar , Taluka Akkalkuwa Dist. Nandurbar- 425419-Maharsashtra		
Address :	Khapar Taluka Akkalkuwa Dist. Nandurbar-425419-Maharsashtra		
City :	Khapar	Pin :425419	State : Maharashtra
Website :	<a href="http://www.khaparcollege.org">www.khaparcollege.org</a>		

Contact For Communication:

Designation	Name	Mobile	Email
Principal	Dr. Vijaysing I. Girase	8788130386	<a href="mailto:Principal_Khapar@rediffmail.com">Principal_Khapar@rediffmail.com</a>
NAAC Coordinator	Prof.Manik P. Suryawanshi	9423943732	<a href="mailto:manikpsuryawanshi@gmail.com">manikpsuryawanshi@gmail.com</a>
IQAC Coordinator	Dr. P.B.Ghante	9637234547	<a href="mailto:Pradip.ghante@gmail.com">Pradip.ghante@gmail.com</a>

Status of the institute: _____	Affiliated
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4. Type of Institution:

a. By Gender

i. For Men

<input type="checkbox"/>
<input checked="" type="checkbox"/>

ii. For Women

iii. Co-education

b. By Shift

i. Regular

<input checked="" type="checkbox"/>
<input type="checkbox"/>

ii. Day

iii. Evening

5. It is a recognized minority institution?

Yes  No

6. Sources of funding: Government **Grant-in-aid**

7. a. Date of establishment of the college :\_ 18/10/1996

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

<b>Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon</b>
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c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	23/02/2018	<a href="#">View Document</a>
ii. 12 (B)	16/06/2020	<a href="#">View Document</a>

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC).

Statutory Regulatory Authority	Recognition/Approval Details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
<b>No contents</b>				

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes

No

If yes, has the College applied for availing the autonomous status?

Yes

No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes  No

If yes, date of recognition: ..... (dd/mm/yyyy)

b. For its performance by any other governmental agency?

Yes  No

If yes, Name of the agency ..... and

Date of recognition: ..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Locaiton*	Hilly & Tribal
Campus area in sq. mts.	-----
Built up area in sq. mts.	-----

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Details of programmes offered by the college (Give data for current academic year)

Sr. No.	Programme Level	Name of Progarmme/ Course	Duration	Entry Qualification	Sanction Approval Strength	No Students Admitted
1.	Under-Graduate	B.A.	3 Years	H.S.C.	120	204
2.	Post-Graduate	M.A.	2 Years	Graduate	30	05



12. Please fill in the following details if applicable:

Number of programs	Self-financed programmes offered	New Programmes introduced during the last five years
		M.A.- Marathi , Hindi

13. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English , regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Arts	Marathi Hindi History Geography	Marathi Hindi History Geography	Marathi Hindi	Nil
Any other (Specify)				

14. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff	Technical staff
	Professor		Associate Professor		Assistant Professor			
	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government	0	0	02	0	09	0	16	--
<i>Recruited</i>	0	0	02	0	08	0	16	--
<i>Yet to recruit</i>								
Sanctioned by the Management/ society or other authorized bodies								
Recruited								
<i>Yet to recruit</i>								

\*M-Male \*F-Female

## 15. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	*M	*F	*M	*F	*M	*F	
<b>Permanent teachers</b>	0	0	02	0	08	0	10
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	0	0	02	0	04	0	06
M.Phil	0	0	01	0	05	0	05
PG	0	0	01	0	09	0	10
<b>Temporary teachers</b>	0	0	0	0	03	01	04
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	01	0	01
M.Phil	0	0	0	0	01	0	01
PG	0	0	0	0	03	01	04
<b>Part-time teachers</b>	0	0	0	0	0	0	0
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0
M.Phil	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0

## 16. Number of Visiting Faculty /Guest Faculty engaged with the College: 04

17. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1		Year 2		Year 3		Year 4	
	2017-2018		2018-2019		2019-2020		2021-2022	
	Male	Female	Male	Female	Male	Female	Male	Female
SC								
ST								
OBC								
General								
Others								

18. Details on students enrollment in the college during the current academic year:

<b>Type of students</b>	<b>UG</b>	<b>PG</b>	<b>M. Phil.</b>	<b>Ph.D.</b>	<b>Total</b>
Students from the same state where the college is located	204	05	0	0	209
Students from other states of India	0	0	0	0	0
NRI students	0	0	0	0	0
Foreign students	0	0	0	0	0
<b>Total</b>	<b>204</b>	<b>05</b>	<b>0</b>	<b>0</b>	<b>209</b>

**19. Please fill in the following details if applicable:**

<b>Unit Cost of Education</b>	<b>Including Salary Component</b>	<b>Excluding Salary Component</b>

*\* (Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled )*

20. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle –I - 02/05/2017 Accreditation Outcome/Result- **B Grade (2.24 CGPA)**

21. Date of establishment of Internal Quality Assurance Cell (IQAC)

**IQAC- 13/06/2013**

22. Details regarding submission of Annual Quality Assurance Reports (AQAR) to

NAAC

AQAR (i) 2018-2019 - 20/03/2020

AQAR (ii) 2019-2020 -23/08/2021

AQAR (iii) 2020-2021 -24/02/2023

AQAR (iv) 2021-2022 – 24/03/2023

**Institutional preparedness for NEP**

<p><b>1. Multidisciplinary/interdisciplinary:</b></p>	<p>Sant Jaganade Maharaj Shikshan Mandal's Arts And Commerce College, Khapar is located in tribal and hilly area of satpura hills in Akkalkuwa taluka Nandurbar district. The college is established in 1996 as Arts And Commerce College, but at present college runs only Arts faculty. The college has plan to start various programmes Multidisciplinary / interdisciplinary such as B.Sc. (college is attached Junior college with Science faculty). BCA, Skill Development Courses- (Mobile Repairing &amp; Hardware Data Entry, Plumbing , Electrician &amp; Food Processing ) . The College has already started Carrier oriented courses such as Spoken English &amp; Communication Skills, Library &amp; Information Science, Yogic Foundation (Yoga Course).</p> <p>As per the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon guidelines the college has CBCS pattern and the college welcomes the new trends in higher education and preparing in that direction.</p>
<p><b>2. Academic bank of credits (ABC):</b></p>	<p>As per the UGC and Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon guidelines the college has made awareness to the students regarding the Academic Bank of Credits. The college is promoting students to open their Academic Bank of Credit accounts as soon as possible. The faculty helps the students how to create Academic Bank of Credit accounts &amp; how it will be helpful to them. From the academic year 2023-2024 the university will start ABC to the students and the same will be accepted by the institute.</p>
<p><b>3. Skill development:</b></p>	<p>The college has plan to start various programmes Multidisciplinary / interdisciplinary such as B.Sc. ( college is attached Junior college with Science faculty). BCA, Skills Development Courses- (Mobile Repairing &amp; And Hardware , Data Entry , Plumbing , Electrician &amp; Food Processing ) . The College has already started Carrier oriented courses such as Spoken English &amp; Communication Skills , Library &amp; Information Science, Yogic Foundation (Yoga Course) from the academic year 2021-2022.</p>

<p><b>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</b></p>	<p>Sant Jaganade Maharaj Shikshan Mandal's Arts And Commerce College, Khapar is located in tribal and hilly area of satpura hills in Akkalkuwa taluka Nandurbar district. This hilly area has multiple languages spoken by the surrounded people such as Adivasi, Ahirani, Gujarathi, Hindi, Marathi etc. Tribal culture is related with environment. The college is willing to establish a platform for study of various languages and tribal culture for these students languages becomes and obstacles for higher education the new changes in National Education Policy-2020 will be very helpful for tribal area students as the language barrier will not be the hindrance in education process.</p>
<p><b>5. Focus on Outcome based education (OBE):</b></p>	<p>Outcome-Based Education (OBE) is playing very important role in higher education. OBE is considered to improve the quality of higher education, Our college desires to empower our students face the global challenges in various fields. Our students by nature are shy and feel reserved but the college tries to to make him-self confident, stage daring, develop communication skills through the teaching learning &amp; various programmes. The outcomes of the curriculum measured by various tests and examinations. The outcomes framed by the curriculum at present are achieved.</p>
<p><b>6. Distance education/online education:</b></p>	<p>As per the guidelines mentioned in New National Education Policy-2020, our college promotes students to do the various courses run by SWAYAM, and various online courses which are freely available on internet. The college is located in remote area so internet connectivity is not available in hilly areas so it becomes hard task to the students to complete online distance courses.</p>



## Extended Profile

### 1 Student:

#### *1.1 Number of students year wise during the last five years*

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Number					

#### **File Description (Upload)**

- Institutional data in the prescribed format
- Upload supporting document

### 2 Teachers:

#### *2.1. Number of full time teachers during the last five years*

*(Without repeat count):* \_\_\_\_\_

#### **File Description (Upload)**

- Institutional data in the prescribed format
- Upload supporting document

#### *2.2 Number of full time teachers year wise during the last five years*

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Number	10	10	09	10	10

**3. Expenditure:**

**3.1 Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

<b>Year</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
<b>INR in Lakhs</b>					

**File Description (Upload)**

- Upload supporting document

## **4. Quality Indicator Framework (QIF)**

### **Criterion 1 - Curricular Aspects**

#### **1.1 Curricular Planning and Implementation**

##### **1.1.1. The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

###### **Response:**

The college is located in rural and tribal area of satpura hills in Nandurbar district which is recognized as tribal district. The college has at present Arts faculty only. The institution has to follow the curriculum prescribed by the BOS of Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon. The University, every academic year, prepares the academic calendar and the college prepares the academic calendar in tune with the University Academic calendar under the guidance of the Principal & the IQAC. The academic calendar committee plays very important role as it frames the yearly educational and co-curricular activities for the quality improvement of the institute. The IQAC observe various committees framed by the principal in order to ensure effective implementation of curriculum and other planned activities. The internal examination committee as per the schedule of the university exam frames the planning of internal examination and tests which help to assess the student's improvement.

The curriculum is strictly followed by the faculty. As per the Schedule of the University, the internal test examination program is displayed on notice board. For the convenience of the entire academic calendar is posted on the college website and on notice board. For the admission process the admission committee inform the faculty about preparing teaching plan, holidays, university exams and other co-curricular programs, the college follow the academic calendar.

The examination committee plays very important role as it makes an academic planning about the internal and external examinations. As per university guidelines, college conducts two internal tests for each semester, 1st test for 10 marks, 2nd test for 20 and 10 marks are given for the overall behavior of the student, approach of the students and attendance. First test and second test is conducted after completion of first semester syllabuses. While 2nd test conduct after completion of entire syllabus.

The students absent in regular examination are given an opportunity to submit their test assignment. The progress of the students is discussed in the class room so that they can be aware about their performance. As tribal students the problem of regularity is solved by counseling them about the importance of higher education in their future. The college started in 1996 till today has achieved a success as students are interested in higher education, maximum parents of our students could not take education but because of our college each and every padas connected with the college. As per the oral suggestions from the parents the college improves the quality education.

Due to COVID-19 pandemic in the academic year 2020-2021 and partially in the academic year 2021-2022 it was difficult to conduct the meeting of the teaching & non-teaching staff. Teachers followed mobile apps such as Zoom, Google Meet, Whats App, Telegram app etc. but very few students have smart phones, laptops, and computers as they belong to very poor families so that they could not afford such type of gazettes & as well in this area internet connectivity & electricity is the regular problem which affects on online mode of teaching learning. The faculty used what's app platform to provide notes, assignments, question banks etc.

## 1.2 Academic Flexibility

**1.2.1.1: Number of Add on /Certificate /Value added programs offered during the last five years: \_\_\_\_\_**

Response:- **03**

**1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years**

Response:- **03**

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Number	0	0	0	0	14

## 1.3 Curriculum Enrichment

**1.3.1. Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

**Response:**

Sant Jaganade Maharaj Shikshan Mandal's Arts & Commerce College, Khapar is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon since 1996, The college, follows the curriculum prescribed by the university. The university integrates cross-cutting issues relevant to Gender, Environment, Sustainability, Human Values and Professional ethics into the curriculum.

The syllabus taught in the college is prepared by Kavayatri Bahinabai Chaudhari North Maharashtra University, Jalgaon. Cross cutting issues are already prescribed in the syllabus which helps the student's cultural and scientific development of the students. The contents planned in the curriculum are used for holistic development of the students, first year B.A. has a compulsory paper on environmental awareness which updates the knowledge about environment and create awareness about the importance of environment which inculcate the preservation of natural resources as ours is the forest areas where already the students has the knowledge of environment and the curriculum knowledge adds in his previous knowledge.

In B. A. English, Marathi & Hindi subject's studies sequence includes stories depicting social awareness, human values and life struggles as well the poetry helps the emotional attachment towards society. These syllabuses create depth in students' thinking by making them aware of social harmony as well as social disparity. Tribal culture basically is very ideal and when these students learn various subjects in Arts faculty such as History, Geography, Political Science, Economics and Defence & Strategic Studies which develop professional ethics among the students as our students don't have a very long education tradition as maximum parents are not far educated, the knowledge from the curriculum develop the students to help his family in all matters that is our observation from long time.

B.A. first year Political Science course provides a comprehensive introduction to the Constitution of India. Due to this course, the fundamental rights of the Indian people, their duties and empowerment of all castes and tribes and women, their rights have been discussed. Also, tribal tribes, labor movement, Dalit movement and women's movement are studied in first year history course. This course helps to inculcate human values in the students. B.A. second year Geography curriculum covers population geography. This course covers social, economic sustainable development also emphasis is placed on the need for sustainable development and implementation. Similarly, religion, communication, education, gender equality and government schemes are studied in terms of population distribution.

The institution has inspired the students to participate in the activities such as tree plantation, rain water. The department of NSS and student development departments works for environment awareness by arranging various activities related with Gender, Human Values & Professional Ethics. At NSS camp students create awareness regarding the importance of environment and its sustainability. The institute has formed separate forums such as Yuvati Sabha to sort out the problems and issues of the girl students. Along with this the committee arranges the awareness programs related to gender equity such as Beti Bachao-Beti Padhao program. Sometimes counseling sessions are arranged for girl students regarding their problems. Moral values and ethical values are also aware by teacher to the students.

**1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:**

**1.3.2.1 Number of students undertaking project work/field work / internships**

**Response :**

## **1.4 Feedback System**

**1.4.1. *Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as 1)Students 2)Teachers 3) Employers 4) Alumni etc. and action taken report on the feedback is made available on institutional website(Yes or No)***

**Response : Yes**

<b>Criterion 2 - Teaching-learning and Evaluation</b>
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## 2.1 Student Enrollment and Profile

### 2.1.1.1. Number of students admitted year wise during last five years

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					

### 2.1.1.2. Number of sanctioned seats year wise during last five years

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					

### 2.1.2. Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the last five years

*(Exclusive of supernumerary seats)*

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years.

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					



## 2.2. Student Teacher Ratio

### 2.2.1. Student – Full time Teacher Ratio

## 2.3. Teaching- Learning Process

### *2.3.1. Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools*

#### **Response:**

The college is located in tribal and hilly area of satpura hills the college is the only platform for sharing of knowledge for the students and the tribal students are the first generation learners from their families. Our students come from remote are hilly area padas (Villages) the prolem of irregular electric supply , transportation and internet connectivity is the regular practice in this area while working in such areas the faculties has to develop the methodologies of teaching & learning related with these students.

The college prepares the academic calendar; the college prepares the schedule of activities of teaching-learning process. At the beginning of the academic year Principal of the college conducts the meeting of faculties to frame the teaching-learning framework as per the guidelines of the principal the faculties use various teaching methodologies the department of Geography use experimental methods as follows:-

1. The institute focuses on the experiential teaching learning methodology through field visits, and project work, Geography day, Poster presentation.
2. The study tours are organized by departments in which students learn through observations and interactions.
3. Participation of students in the organizing committee of various events such as Constitution day, National voter's day, Women's day, Geography Day, NSS Day etc.
4. Posters presentation competitions are organized.
5. Career Oriented Courses – The department of English , Library and Sports departments help to develop various skills among the students.

### ***Participative learning***

This is the best student-centric learning method, in which students actively participate in activities such as:

Class seminars

Field visits/Industrial visits/Survey etc.

### ***Problem Solving Method***

Problem solving methodologies means to make the students take responsibilities, solve problems, resolve conflicts and find alternatives. It promotes critical thinking, creativity and scientific temperament. Departments like, English, Marathi & Hindi , History , Economics and geography , political Science and Defence & strategic studies while teaching teach the students how to critically think to solve various problems , issues discussed in various chapters of the syllabus such as in language subject the literature prescribed in the syllabus help students to develop emotions , feelings , imaginations, scientific approach and the characters portrayed helps students to solve the problems.

### ***ICT Tools for enhancing learning process:***

The College is trying continuously to promote ICT based teaching by providing required computers & equipments to impart quality education among the tribal area students. Teachers from various departments have also upgraded their ICT based skill. To enhance students learning experience more effectively the institutional has provided a computer lab.

To promote and support e-learning experiences the college staff has also upgrade themselves with the developing world. To get effective use of ICT tools various training programs and workshops, sponsored by the PMMMNT-MHRD, UGC-HRDC etc., attended by the teachers.

In rural and tribal area the students face language problem so the faculties develop counseling method to teach various subjects as these students don't have educational background at their families still the faculty by providing the above teaching learning methodologies in addition to the ways of the teaching which will be easily understood by the students are used.

**2.4 .Teacher Profile and Quality**

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:**

**2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					

**2.4.2.Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**Response:**

**2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					

## 2.5. Evaluation Process and Reforms

### **2.5.1. Mechanism of internal/ external assessment is transparent and the grievance Redressal system is time- bound and efficient.**

#### **Responses:-**

The principal of the college forms an Examination Committee for the mechanism of internal/ External assessment and grievance Redressal regarding internal and external examinations. It includes teaching faculties and well-experienced teachers along with clerical staffs to assist internal/ external examination activities. The committee always remains in contact with the web-portal of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. Examination time table and instructions of the universities are displayed on the notice board as well as it is also communicated by the teachers to their respective classes. All the queries are solved under the college level grievance channel.

#### **Internal/External Redressal:**

As per the guidelines and CBCS Patterns of the university, the college implements 60- 40 patterns for the evaluation of the students.

#### **Division of Marks (100 Marks)**

**60 Marks:** External Evaluation (UA- University Assessment)

**40 Marks:** Internal Evaluation (includes as attendance & behavior, Test 1 & Test 2, Seminar and Tutorials etc.)

All the guidelines are followed by the Committee members and teachers.

During the lockdown due to pandemic as per UGC, State Government and University regulations, the college has conducted internal / Oral/ Practical examinations through offline platform. It was resolved by the university as per the guidelines of the Government of Maharashtra to take online examinations but our is remote hilly and tribal area the problem of electricity, internet connectivity to conduct online examination was difficult so the university authorities allowed to take offline examinations, it was demand from the college administrations and the students for the benefits of students and the university allowed to take offline examinations. It shows how the examination committee works in the critical situations for the tribal area students.

#### **Grievance Redressal System:**

To increase the efficiency to resolve the grievances of the students smoothly, the college has defined two different channels. One is related to college level queries and another is for university grievances.

**College Level Grievances:**

All grievances related to the internal assessment are primarily redressed by the faculties. In some unsatisfied cases, they are forwarded to the examination committee (if required).

- Seeking permission for internal examination for less than 80% attendance.
- To allow for re-examination in case of unavoidable reasons.
- Doubts and queries regarding internal examination or assessment.
- Grievances about students name mistakes; subject mistakes, seat number etc. are given prime importance and solved at the college level with the discussion of principal. In some cases direct telephonic contact is made with CEO of University to facilitate the students exam related queries.

**University Level Grievances:**

In case of any university related grievance, applications in prescribed forms are collected and forwarded to the concerned authorities. The grievances of the students related to examinations such as:

- Online form submission; queries in hall ticket are addressed at college and university level in time bound period.
- If students have any doubts, examination department helps to ask for photocopy of answer sheets as per the stipulated guidelines.
- Continuous follow up is taken with the university till the grievance is settled.

## 2.6 Student Performance and Learning Outcome

**2.6.1. Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated.**

**Response:-**

Sant Jagnade Maharaj Shikshan Mandal's Arts & Commerce College is permanently affiliated to K. B. C. North Maharashtra University, Jalgaon and follows the curriculum prescribed by the University. This curriculum is framed by the BOS of the university who prepare outcome based syllabus and has well defined Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs). POs, PSOs and Cos for all programs offered by the college are displayed on the college website and outcomes of the programmers displayed in syllabus of the concern subject. The PO's, PSO's and CO's are expressed in the form of knowledge, skills, and attitudes which define all the courses offered in the college. The students are intimated about the program outcomes, program specific outcomes, and course outcomes.

In teaching the teachers take care about the programme outcomes. It helps the stake holder as well as students to know and to chose proper program and course. During introductory lectures at the start of the semester teachers provide information about the PO's, PSO's, CO's and methods of evaluation as well as the performance expectations. Even though the CO's are given by the affiliating university, along with the syllabus. The teachers of the college attained syllabus framing workshops, the faculty members in BOS of the university share their view about the PO's CO's and PSOs.

The academic progress of the students is regularly monitored by subject teachers for effective program outcomes attainments. The college ensures the outcome of the programs through the analysis of the internal and external examination results. The examination results are discussed orally in the staff meetings where necessary improvements are made in the proper mechanism of the results. The NSS units of the college organize various social awareness activities. These efforts help to instill socio-ethical values and develop community service attitude among the students.

The performance of the students in university examination is the source to judge their assessments. The college analyzes results and the faculties are instructed to initiate measures to improve students' performance in the examination. These are the other ways of measuring the outcomes whereas many other aspects of outcomes are evaluated indirectly through their performance such as active involvement in curricular, co-curricular and extra-curricular activities. The teachers also assess the development of students and their performance through observation. In regular teaching wherever and whenever necessary the faculty by his observation council the students about the importance of education because we have maximum tribal learners and our main aim is to bring these students in to main stream of the higher education as early marriage, migration for livelihood and poverty makes students to leave the education but the faculty takes utmost efforts to provide higher education and to achieve the programme outcomes framed by the university.

Through classroom interactions, question answer sessions, personal counseling, etc. The participation of the students in various activities, study tours etc. also help in developing their growth.

Thus the faculty achieves various programmes outcomes through regular teaching by conducting various activities and counseling, guiding and motivating to the tribal students.

### **2.6.2. Pass percentage of Students during last five years**

**Response:-**

**2.6.2.1. Number of final year students who passed the university examination year wise during the last five years.**

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					

**2.6.2.2. Number of final year students who appeared for the university examination year wise during the last five years.**

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					

## **2.7 Student Satisfaction Survey**

***2.7.1. Online student satisfaction survey regarding to teaching learning process.***

***(Online survey to be conducted)***



**Criteria 3- Research, Innovations and Extension**

**3.1 Resource Mobilization for Research**

**3.1.1. Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response :- 0**

**3.1.1.1: Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>	0	0	0	0	0

### **3.2- Innovation Ecosystem**

#### **3.2.1. Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge (patents filed, published, incubation center facilities in the HEI to be considered)**

##### **Response:-**

The college located in hilly and tribal area where the students have so many problems regarding education but the faculty help the students to facilitated the process of higher education the aim of Higher Education is to teach basic concept and its application for economic development to create well civilized cultural and educated youth of the nation to compete the changes of the modern world.

##### **Research Policy of Institution:**

1. **Seed Money:** College has no provision of seed money for teacher involved in research activity.

2. **Research Grants:** The Principal encourage the faculty members to apply for minor research projects under the scheme of VCRMS of university and three faculty members received gants and approval for minor research projects under the scheme. The three faculty members completed the minor research projects.

3. **Leave:** The college has made provision, if needed, to sanction duty leave to teachers to complete their research project.

4. **Other Facility:** The department of the library has sufficient books and journals for research under social science and arts faculty. Under the supervision of the Librarian four candidates are pursuing their Ph.D. in Library and Information Science. Under the supervision of the head department of History two students are pursuing their Ph.D. and under the supervisor of the head department of Geography one candidate has completed his Ph.D.

5. **Research Facilities:** i). Reference books in Library.

ii). Computer with Printer made available in the computer lab for research.

iii) Six faculty members are Ph.D. guide in their respective subject.

##### **6. Students are encouraged to participate in research activities.**

1. The students are sent to participate in seminar, workshop.

2. Our faculty members participate in Avishkar Competition organized by the University.

RAC – Research Advisory Committee monitors progress of research of students which are enrolled for PhD by taking meeting twice in a year. In these meetings research students gives presentation and discusses their research activity during last six months with the RAC. The committee member solves the difficulties of the students and approves six monthly progress reports to be submitted to the affiliating university as per guideline suggested by University.

In the last five years our faculty members have been published *one hundred thirty nine* research papers journals in peer reviewed journal as well as **four** numbers of books, book chapters, and conference proceedings. During this assessment period 3 number of research projects has been sanctioned by the funding agency KBCNMU to the faculty members of the college. The college arranged *six* numbers of national webinar, conference, workshop, during the assessment period.

Our management, IQAC & College Development Committee motivates the faculty to carry out research activities in the college. Out of ten permanent faculties *six faculty members have* completed their Ph.D. degree and these faculty members are Ph.D. Guides also.

The faculty members prepare research papers; participate in national international conferences and workshop and seminars. Thus even the college is in rural and tribal area the faculty members are research oriented which help in teaching learning process of the college. In such areas research oriented faculties are needed in order to create research culture among the students.

**3.2.2. Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years.**

**Response:- 02**

**3.2.2.1: Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>	0	0	0	0	02

### 3.3- Research Publication and Awards

#### 3.3.1. Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response :-

3.3.1.1. Number of research papers in the Journals notified on UGC CARE year wise during the last five years.

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Number					

#### 3.3.2. Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years.

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Number					

### 3.4- Extension Activities

**3.4.1.** Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

The college cultivates social responsibilities, character-building and holistic development of students through the NSS unit Student Development Department of various activities. In this regards our college take efforts to gain core values into reality through the platform of extension activities. The students are cultivated in to good citizens of the nation by developing the awareness about the social service through various activities

**Blood Donation Camp:** The college through the NSS unit organizes blood donation camp.

As well as blood group check programme is also conducted. By the college. In the blood donation camp students as well as teaching staff of college, donates blood.

**NSS Special Winter Camp:** As per the schedule of the university NSS unit arranges a special seven days winter camp at adopted village every year. During this camp, the NSS unit organizes lectures on health, education & social issues. Along with this, the NSS Volunteers undertook the activities of tree plantation, surveys , cleanliness, vanrai bandhara, rallies and awareness programmes, water conservation etc. The NSS Unit has also started 'Vachan Katta' (Reading Forum) in the adopted village to enhance the reading habits of the villagers. The NSS camp in tribal villages motivate the students to serve the tribal community which is very required situation in this area and maximum students through NSS platform achieve stage daring , self-confidence which is very important for the tribal area students.

**Tree Plantation:** NSS unit of our college is actively take part in the tree plantation in the college, adopted village every year in the rainy season. NSS unit have planted plants in the Ambabari village.

**Celebration of days:** Every year, NSS unit of college organizes several days such as World Democracy Day, National Voters Day, and International Yoga Day, Tobacco campaign awareness, Birsa Munda Anniversory , AIDS day , Tribal Day, Minority Rights Day, National Youth Day, Sickle Cell test , Drain the water , Block the water etc.

**Organization of Rallies:** For social awareness of society, institute tries to reach upto society in the form of rallies. NSS unit of college conducts rallies which creates awareness about environment, social harmony among the students and the community. The student development department of our college conducts various programmes for girls students such as women security , health awareness for girls students as well as visit to bank , police station etc.

**Covid-19 Related Activity:** NSS unit has distributed the masks and sanitizers for needy peoples during the pandemic. For prevention of Covid-19, it was necessary to get vaccinated. In this regards our college have been organized vaccination awareness campaign and vaccination camp twice in the institution.

**Student Development Activity:** The department of Student Development organizes various lectures of eminent persons, a workshop of the principals and the student development officers motivate our students towards community service some faculty members work directly in the society for women empowerment, child activities , work for formers as well the lectures as given in schools, NSS camps and in nearby colleges.

The extension activities conducted in the college and outside the college create social awareness among the students as well as the surrounding communities are benefited through this work.

### 3.4.2. Awards and recognitions received for extension activities from government / government recognized bodies

#### Reponses:-

NSS unit of the college conducts various extension activities related to community service . The surrounding community appreciate the work done by NSS students even though its not mentioned on paper but their oral feedback motivate the unit to work more for the tribal community.

During Covid-19 pandemic, NSS unit of the college has done the work by organizing Covid-19 vaccination awareness campaign, vaccination camp. NSS volunteer of the college has given service in various villages. Furthermore NSS volunteers have done considerable work in rural area of the Khapar by organizing vaccination awareness campaign and distribution of the masks and sanitizer to the people of the rural and tribal area.

This work done during Covid-19 pandemic was recognized by Tahsil Office , Akkalkuwa. **The NSS Programme Officer has been awarded as COVID WORRIER** by Tahsil Office, Akkalkuwa.

The college organized the webinar on Intellectual Property Rights (IPR) with the collaboration of Patent Office, Government of India, Mumbai. This webinar was appreciated by Government of India , Patent Office , Mumbai.

### 3.4.3. Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the last five years.

#### Response:- xx

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years.

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Number					



### 3.5 – Collaboration

**3.5.1.The number of MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research and other academic activities during the last five years.**

Response:- xxx

**3.5.1.1 Number of MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research and other academic activities during the last five years.**

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					

## Criterion 4 - Infrastructure and Learning Resources

### 4.1.1. Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution.

#### Response:

**Classrooms:** The College has 06 classrooms and 01 seminar Hall with sufficient seating arrangements. The college ensures that all the basic and required infrastructural facilities are made available for imparting quality education; all the classrooms are provided with wooden benches, black boards, and fans, tube light and electrical fittings. The classrooms are provided with windows for better and sufficient access to natural light and air for ventilation.

**Computer Facility:** The College purchased xx computers. The college has 1 computer lab with xx computers and laptops with antivirus software. All the computers are connected to internet connection with 100 - mbps speed. The college has CCTV cameras, Notice boards, -LCD projectors, Scanners, Batteries, and printers.

#### Other facilities:

- 1) The college has a canteen , plantation in college premises
- 2) **NSS Unit:** The College has an NSS unit with sanctioned strength of 100 volunteers, NSS (100 sqft ) with all required facilities.
- 3) **Academic Facilities:** The library has computer which can be used by the staff and students. Library has a student reading section. The college sport department where required facilities for sports activities are provided.
- 4) **Consumer Store:-** The college has consumer store for required stationery for students. As well as the college has Xerox facility.
- 5) The college has ramp for disabled students.
- 6) Drinking water facility also provided to the students.
- 7) Washroom is made available for boys and girls.
- 8) The college has separate IQAC rooms.
- 9) The department of Marathi and Hindi and Geography are made available.
- 10) The administrative wings consist with principal cabin and O.S. cabin for the continent of students for academic purpose.

**4.1.2. Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)**

**Response:-**

**4.1.2.1. Expenditure for infrastructure augmentation, excluding salary year wise during last five years (INR in lakhs)**

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					

## 4.2 Library as a learning Resource

### 4.2.1. Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library.

Our college is provided with a Library to promote reading habits and sufficient text and reference books in comparison with the surrounding tribal area the college library is developing every year by adding various text books , journals and activities. The sufficient facilities are made available in the library but library being the heart of the academic institution our focus is mainly on the activities conducted by the department of library. The library departments conducted various activities for the students such as Librarians Day, Book Exhibitions, Knowledge Day & seminars & webinars on various topics. Right now our focused is to provide sufficient text books and reference books to the readers. The library is made available for the other stackholders of the society and they visit to the library take the benefit from the books available in the library. The power point presentations are made available for the tribal area students. The library also conduct various carrier oriented guide and counseling such as Career Katta, UPSC examinations.

In order to enrich the collection of books the library take help from the stockholders such as Shri Siddhivinayk Mandir Trust , Mumbai donated 588 books of Rs. Xxxxx/-

### **4.3. IT Infrastructure**

#### **4.3.1. Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection.**

**Response:-**

The college has a computer lab for students. The college has a sufficient infrastructure having main building on the college campus which includes department Library building, Academic sections, NSS department, and Sports department. IQAC room is provided with a computer & internet connectivity. The department of geography has LCD projectors. The college premises are nearly covered by CCTV cameras and their central point's in the Principals chamber. In the library about one computer is provided with internet connections, one computer with net connection is especially provided to IQAC department. The facility of e-journals, e-books, is also available on the library website. The examination work is done online for which IT infrastructure is provided. The academic building is having power back system and library and administrative building are provided inverters. All the government offices, university offices, are connected with online system. The internal & external examination at college level was conducted offline mode due to internet connectivity problem in the college area. The University allowed college to conduct off line exam work. The teaching and non-teaching staff attended online e-conferences, refresher course webinars, Faculty development program, Short term course.

The college has updated IT facilities as per the needs and requirements in the last five years. The college has updated its IT facilities with increased number of computers, internet connection, laptop, LCD projector, Xerox machines, scanners, printers, online admission process by university, UPS batteries, windows operating system, college website etc. All facilities including hardware, software, internet and website have been updated through processes of purchase and maintenance. The college has recently upgraded the internet connection from 50 MBPS to 100 MBPS. The teaching and learning process is enhanced using ICT tools. The students, teachers and nonteaching staff are encouraged to use academic and administrative software.

**4.3.2.Student – Computer ratio (Data for the latest completed academic year)**

**Response:**

4.3.2.1. Number of computers available for students usage during the latest completed academic year:\_\_\_\_\_

**Response:-**

**File Description**

**Document**

**4.4 Maintenance of Campus Infrastructure**

**4.4.1.Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**Response:**

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					

## Criterion-5-Student Support and Progression

5.1.1. Percentage of students benefited by scholarships and free ships provided by the Government and Non-Government agencies during last five years

Response:-

**5.1.1.1. Number of students benefited by scholarships and free ships provided by the Government and Non-Government agencies year wise during last five years**

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Number					

**5.1.2. Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Options:**

- A. All of the above
- B. 3 of the above
- C. 2 of the above**
- D. 1 of the above
- E. None of the above

**5.1.3. Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

Reponses:-

**5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution year wise during last five years.**

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Number					

**5.1.4. The Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases**

1. Implementation of guidelines of statutory/regulatory bodies
2. Organization wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely Redressal of the grievances through appropriate committees

Options:

- A. All of the above
- B. Any 3 of the above
- C. Any 2 of the above
- D. Any 1 of the above
- E. None of the above



## 5.2 Student Progression

**5.2.1. Percentage of placement of outgoing students and students progressing to higher education during the last five years.**

**Response:-**

**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years.**

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					

**5.2.1.2. Number of outgoing students year wise during the last five years.**

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					

**5.2.2. Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**Response:-**

**5.2.2.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years.**

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					

**5.2.2.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years.**

<b>Year</b>	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Number</b>					

### 5.3. Student Participation and Activities

**5.3.1. Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

Response:-

5.3.1.1: Number of awards/medals for outstanding performance in sports/cultural activities at University/state/national/international level (award for a team event should be counted as one) year wise during the last five years.

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Number					

**5.3.2. Average number of sports and cultural programs in which students of the Institution participated during last five years (organized by the institution/other institutions)**

Response:-

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years.**

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Number					

## 5.4. Alumni Engagement

### **5.4.1. There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.**

#### **Response:-**

Our college has an Alumni Association. It meets annually, as this is the rural hilly and tribal area the students after completion of their graduation migrate to earn livelihood to other places, so it becomes difficult to communicate with the students as they are from poor families they don't have smart phones, and other communication facilities but still somehow, the faculty members communicate with them and Alumni meet is made possible.

The Alumni of the college working in various places of the society come to the college and share their experiences about the college and they feel proud of this college where they feel family culture, college being the only one platform for the surrounding all tribal area students plays very important role to connect the Alumni with the college.

The Alumni meet strengthen the social network of old students. The Alumni interaction with students helps the current students to understand the gap between the theory and the real life situation as well as they help them understand what are the real traits required by the students to qualify for best career options. An alumnus contributes their views, opinions and experiences in their meet to the college which motivate and inspire to the present students. Tribal area students when go outside the district in the cutthroat competition of the modern world they remember the teaching of the faculty in practical life which help them even after completion of their education and these are expressed in their Alumni meets.

Alumni give their feedback for development and advancement of the college. The college has made alumni committee in which the president, the secretary and the members are made who in their meetings remain present.

The college is trying to strengthen the alumni by establishing communication among the students and collecting their phone numbers so that it will be convenient to organize some programmes by the alumni.

The alumni of the college working in various fields such as Government job, teachers a politicians, business etc.

## Criterion 6- Governance, Leadership and Management

**6.1.1. The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance.**

### **Response:-**

The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** To impart higher education to rural, hilly and tribal area students to bring them into the main stream of higher education (to develop good citizens of nation.)

**Mission:** “Tanso Ma Jyotirgamyā” (from ignorance to knowledge, which empowers the tribal and hilly area students through arts, social sciences and technology with global vision.)

### **Objectives:**

- To bring the tribal and hilly area students to the main stream of higher education.
- To eliminate the shyness and inferior complex of hilly and tribal area .
- To students by creating competence & confidence.
- To motivate the tribal students towards competitive examinations. .
- To develop rational outlook among tribal and hilly area students .
- To impart value education to create good citizens of India.

### **Governance:-**

The institution believes in democratic decentralized and participative governance. The governing body delegates authority to the Secretary & the Principal. The Leadership is developed with the help of CDC (College Development Committee), IQAC (Internal Quality Assessment Cell), and the faculty members who play a significant role in the designing and implementation of its quality policies in teaching, learning, research and extension activities through collaboration and participative governance. Faculty members have proper representation on various bodies and committees of the college. The arrangements and the work of the governance the IQAC , the Principal and the faculty reflect in the development of the college and create a family culture in the process of higher education. The goals, vision and objectives are achieved through the efforts of the above mentioned committees.

**Perspective plan:**

As a post accreditation measure, the college has prepared five-year perspective plan from 2017- to 2023 immediately after first cycle of accreditation. In 2017 in the first cycle of NAAC the college achieved B grade with 2.24 C.G.P.A. during the last five years the college has added- Certificate course in Library and information Science, Spoken English and Yogic Foundation, PG in Marathi and Hindi. The college has conducted national level webinars, workshops on various topics, completed faculty members Ph.D., R.C., O.C , S.T.C.

The college during the last five years got permanent affiliation from Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and college has recognized 2F and 12B of UGC.

To introduce new undergraduate, post graduate degree programs, Add-on courses and to introduce additional divisions as per strength and demands of the students.

- To expand the sports ground.
- To prepare the institute in the direction of National Education Policy-2020.
- To promote the students for competitive examinations.
- To promote the students to learn the language in order to get job.
- To collaborate with other institute in order to exchange faculties and students.
- To try to get recognition as university research center in Geography department and Library department.
- To promote library for automation.

## 6.2. Strategy Development and Deployment

### 6.2.1. The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc.

#### Response:-

In the administration the Principal is at the head of the institute. The Principal suggest to prepare the annual budget in consultation with the faculty and the management. Under the guidance of the Principal, College Development Committee, the IQAC cell looks after the task of IQAC. There are various committees to make teaching-learning process smoothly. The College is governed by Sant Jagnade Maharaj Shikshan Mandal Dondaicha and affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The Principal, The College Development Committee and IQAC finalize academic, administrative and infrastructural development plans of the college.

#### **Administrative setup:**

The organizational structure consists of the parent body of Sant Jagnade Maharaj Shikshan Mandal, Dondaicha with the President, Vice President, Secretary and members of the management body process effective, to run the college smoothly, and to carry out curricular, co-curricular and extension activities. Apart from the teaching staff, there is administrative staff to look after the administrative work. Under the supervision of the Principal and office superintendent the official work such as admission, examination, accounts, and finance are decentralized among the senior clerks and junior clerk, technical supporting staff works under the guidance of the principal and office superintendent.

#### **Appointment and Service Rules:**

The appointment and service rules procedures are followed as per the guidelines framed under Uniform Statutes Section 72 (10) of The Maharashtra Public Universities Act 2016, Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, State Government of Maharashtra and UGC New Delhi. For the promotional policies of non teaching staff Maharashtra Civil Service rules and regulations are followed.

#### **College Development Committee (CDC):**

At the college level, the College Development Committee (CDC) is an apex body and acts as a link between the Management and the College comprising of Office Bearers of the Management, the Principal, teacher representatives, non-teaching staff representatives, and students' representative. At the College level, there is an Internal Quality Assurance Committee (IQAC). The Principal is assisted by various representative of the college & faculty members. For official matters, the Office Superintendent is assisted to the Senior and Junior clerks, Accountants, and other staff.

### 6.2.2. Implementation of e-governance in areas of operation.

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Options:

- A. All of the above
- B. Any 3 of the above
- C. Any 2 of the above
- D. Any 1 of the above
- E. None of the above

## 6.3 Faculty Empowerment Strategies

### 6.3.1. The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff.

#### Response:

The college celebrates birthdays of teaching and non-teaching members in order to make a special day in the life of the employee to this functions the principal and the management representative remain presents in order to create a family culture.

One of our non-teaching staff members died in COVID-19 pandemic, the management of the college appointed his son in his place as per the rules and regulation of the government ( on the compaction factor) , in order to help the family of that employee.

The college has welfare measures taken for the benefit of teaching and non-teaching staff viz. The Management/college appreciates the academic and non-academic achievements of the teaching and non-teaching staff. General Provident Fund (GPF) for grantable staff Investment of 10 % of the basic pay with returns as per government rules. General Provident Fund scheme is in practice for the teaching and non-teaching staff members. Defined contribution pension scheme (DCPS) for grantable staff that have joined the service after 01/11/ 2005. Medical claim facilitated through Joint Director of Higher Education to the Government of Maharashtra.

Retirement pension is provided as per government rules and regulations.

In addition to these the management gives the following benefits to the employees:

The staff members are felicitated in a function for their academic work such as qualifying examinations like SET/NET, paper presentations at international conferences, publishing books, obtaining M. Phil or Ph. D degree. Welfare measures are taken by the institution, felicitation of staff members for higher academic achievements.



**Appraisal System:** The college follows the performance-based appraisal system (PBAS) developed by UGC and the affiliated university Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon for the promotion of teachers under CAS scheme of UGC. The college has IQAC committee to verify the research scores. After verification by the committee, the Principal recommends the proposals of eligible teachers to the University for Promotion under CAS.

A separate committee is formed to analyze the feedback of the teaching faculty. The teaching and non-teaching staff submits their filled-in C.R. reports to the Principal who puts remarks on the forms for further verification and action.

**6.3.2. Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years.**

**Response:-**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years.**

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Number					

**6.3.3. Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years.**

**Response:-**

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years.

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Number					

6.3.3.2 Number of non-teaching staff year wise during the last five years.

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Number					

## 6.4 Financial Management and Resource Mobilization

6.4.1. Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ non-government organizations) and it conducts financial audits regularly(internal and external)

### Response:-

The college is permanently affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and is grand in aid by the Govt. of Maharashtra and included under section 2(f) section 12B of the UGC Act, 1956. The Principal and the IQAC committee tries to get various funds from the other sources but being a tribal area college and only Arts faculty it becomes difficult to make available the funds from the other sources naturally it effects on the development related with infrastructure and other platforms.

The College receives tuition fee, library fee, gymkhana fee which are utilized by the college as per need. In this area most of the students are from schedule tribes they get scholarship from the Government of Maharashtra which is the pluse point for tribal learners who can take education because of this facility, these students have boys and girls government hostels where they live. The college receives grants for organizing seminar, workshop, and conference from the KBCNMU.

The NSS unit of the college receives funds from the university as well the student development department receives funds from the university. These funds are properly utilized as per the guidelines of the university and the audit reports are submitted to the university. Whatever the

funds received the college- The Principal and the accountant properly use the funds.

**External Audit-** the audit is carried out by V.S. Agrawal & Co. Government Audit- It is conducted by the Administrative Officer, Senior Auditor (Higher Education Jalgaon Region, Jalgaon) and Accountant General, Mumbai.

The annual financial audit conducted by the college during the last five years as follows;

<b>Sr. No.</b>	<b>Particulars</b>	<b>Date of Audit</b>
1.	<b>Audit Report of 2017 – 2018</b>	
2.	<b>Audit Report of 2018 – 2019</b>	
3.	<b>Audit Report of 2019 – 2020</b>	
4.	<b>Audit Report of 2020 – 2021</b>	
5.	<b>Audit Report of 2021 – 2022</b>	

**6.5.2. Quality assurance initiatives of the institution include:**

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc.

**Options:**

- A. All of the above
- B. Any 3 of the above
- C. Any 2 of the above
- D. Any 1 of the above**
- E. None of the above

## Criterion-7 - Institutional Values and Best Practices

### **7.1.1.Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years (Within 500 words)**

Sant Jagnade Maharaj Shikshan Mandal's Arts And Commerce College, Khapar is a hilly and a tribal area college where most of the students are first generation learners of their families so the college works in tune with the vision. The various academic administrative committees work in order to achieve the stated vision for this various curricular & co-curricular activities are conducted with the help of NSS Student Development Department and other committees , the college is under CCTV surveillance in order to provide security to all the students and specially girls students security is given prime importance for this women security workshop was conducted by Student Development Department and various gender related activities are conducted in the college.

The Internal Complaint Committee takes care of the complaints of girl students. The college promotes equal opportunities to various weaker students for the participation in sports, cultural activities, NSS, and other co-curricular activities. The tribal area students has language problems as they speak Adivasi language and cannot speak regional Marathi language properly , lack of confidence and so they fear of stage but still the college in various programme motivate them to come forward to gain confidence and stage daring the NSS unit give more opportunities to all the students specially girls students and we can see the result as our to two girls students reached National level – Mangalore , in sports activities- Cross Country competition. One of our girl students at present is gram panchayat member, some girl students working as teachers is the result of the college.

Our college organizes various activities by paying tribute to all the national heroes on their Birth and death anniversaries. The events are followed either by lectures, rallies, or the wallpaper preparation and rangoli etc. The college celebrate the international adivasi day, in which lecture are organized by the speakers to inspire students towards higher education. The various days such as Independence Day, Republic Day, Maharashtra Day, Librarians Day, Yoga Day, NSS Day, Youth Day etc. are celebrated in order to remember the values and morals of the great leaders and to learn these values and morals by our students.

The other activities such as sickle cell blood donation, women health awareness, COVID-19 vaccination are health related activities which are very important for the students. The visit to Devmogra temple which is the Goddess of tribal community also conducted by the college in order to learn and teach the students the environment, spiritually and scientifically.

**7.1.2. The Institution has facilities and initiatives for**

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and non-degradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Options:**

A. 4 or All of the above

**B. 3 of the above**

C. 2 of the above

D. 1 of the above

E. None of the above

**7.1.3. Quality audits on environment and energy regularly undertaken by the Institution.**

**The institutional environment and energy initiatives are confirmed through the following**

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

**Options:**

A. All of the above

**B. Any 3 of the above**

C. Any 2 of the above

D. Any 1 of the above

E. None of the above

7.1.4. Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens.

**Response:-**

Our college takes efforts to create educational values amongst the tribal area students which will be valuable to form harmonious relations between the College and community. To create awareness and to sensitize constitutional responsibilities college has arranged events like Constitution Day, Republic Day, Blood Donation Camp, Street, Adivasi Day, Rallies for AIDS Awareness , COVID-19 Awareness, COVID-19 Vaccination , save girl child, to save Vasundhahara (Earth). In order to teach women security the college has conducted women security workshop , health awareness programme for girls students , realize the rights of women the Institution organizes *Yuvati Sabha* for Girls students and Self-defense training of Swayam Siddha by expert trainers.

To create awareness about the nation and to cultivate patriotic ideals the college organizes the celebration of Birth and Death Anniversaries of National Heroes. In some occasion the college organize poster presentation, Rangoli etc. In order to develop attachment with the tribal community and culture the college attendants festivals holi, village yatra , marriages , devemogra temple which create family culture among the students and the college.

The college with the help of NSS unit has planted a lot of plants in the college and off the college which develop awareness about environment.

Our students are not from very educated background most of them are first generation learners so the college tries to motivate these students towards the various branches of higher education as this is the hilly and tribal area these students don't go for further higher education as in search of livelihood they get early marriage and migrate to the place where they get work so the college take efforts to develop his personality to face and accepts the challenges of the modern world.

The tribal area students has a lot of problems with language as they speak their native language i.e. Adivasi and even their villages and families this languages is spoken so it becomes difficulty for the students to understand to speak and to learn regional and foreign languages but faculty tries their level best to develop languages of the students.

The college takes efforts to develop tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities through following initiatives, activities, and practices. The college gives priority to character building and the of development of the students. In this concern, our college organized various activities relating to National Integrity, Social Equality, Cultural- Regional, Communal, Socio-Economic and linguistic harmonies. In the present condition, our college concentrates on the development of our students towards higher education , self-confidence , job opportunities etc.

## 7.2 Best Practices

### **7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

#### **1. Practice 1. Tribal Heritage**

##### **2.Objectives of the Practice:-**

Our college is situated in Tribal and hilly area of Satpura hills, the tribal students and their culture is an ideal culture which should be adopted by all the people as the place of girls in these community is equal where there is no difference between boy and girl, their festivals are related with environment to preserved the culture as well to add the education which is required for the all round development of the students.

Following are the objectives of the best practice.

- 1.To make all round development of the tribal students
2. To uplift the tribal students and empower them through higher education.
3. To learn and understand the tribal culture and its science in modern context.

#### **3.The Context**

As the college is located in tribal and hilly areas of satpura hills to learn the tribal culture which makes families with the students and their parents which makes a family culture among the students and the community which helps us to make understand the students about the importance of higher education for a good citizen as well for a good life and to get jobs also. It becomes convenient for the faculty to teach the students with the examples of this area which makes understanding easy.

#### **4.The Practice**

To study the tribal culture our staff members and students are involved in organizing tribal cultural programmes. In this tribal heritage practice the college celebrate the Adivasi Day, attained the festival of Holi , marriages , visit to the tribal goddess Devmogra with the students.

Attain the tribal fair and studied customs and rituals of tribal people. In our library we have made available the books on tribal culture. We have conducted a state level conference on Tribal Culture and Literature where a renowned poet from these tribal languages was called. The girls students attain the various programmes in their traditional costumes which teach us the importance of ornaments specially silver ornaments. We study their rituals like marriage and funerals.

#### **5.Evidence of Success**

The staff members of college are connected with Adiwasi culture, festivals, language etc. which helps in teaching-learning and also helpful for connecting and developing the students.



## 6. Problems Encountered and Resources Required :-

In this area irregular supply and internet connectivity is the major problem. Besides transportation from one place to another place is not very easy one has to go on foot.

Language is the basic problem to communicate with the hilly and remote are tribal communities.

To develop this best practice funds are required as well reference books to purchase some antic tribal things such as Sibli, Silver organ aments, Dholl , Pungi, Costume etc. financial funds is required.

### Practice 2. Best Practice: The Department of Library

#### 2.2.Objectives of the Practice:-

As college is located in tribal area Library is the only source of formal knowledge.

Following are the objectives of the best practice.

1. To develop tribal students by counseling in career & personal life.
2. To uplift the tribal students and empower them through higher education.
3. To develop the reading habits of the students this is need of the time.
4. To motivate students by conducting various programmes & activities.

#### 2.3.The Context

Our College is located in tribal area and the nearby villages are called as "Padas", our librarian observe the tribal student interest as the students are closely connected with the library and as per his observations he frames various programmes for the students e.g. in order to create self confidence, he conducts personality development programme, in order to motivate students, he displays motivational videos through LCD projector. To develop reading habits through various programmes such as book exhibitions, Librarians Day, best reader award and various programmes. In this area there is no other platform connected with knowledge, our college library is the only source to provide resources regarding curriculum, non-curriculum and competitive examinations. The library is made available for all other stakeholders of the society.

#### 2.4. Practice:

1. Personality Development Programmes
2. Lecture Series
3. Library Orientation Programmes
4. Books Exhibitions
5. Career Counseling
6. Librarians Day
7. Best User Award
8. Competitive examination guidance- (Career Katta)
9. The Library used by other stakeholders.
10. Various national /state level webinars/ conferences/ workshop organized.

**2.5. Evidence of Success:** The student of the college are using library regularly. Visits of the students increasing day by day. The reading habits of the students are increased. The participation of the students in the activities run by the library is useful for programmes conducted inside the college and outside the college. As they are inspired. The impact of the above practices is that the alumni also attracted towards the library for the study of the competitive examinations. The library received books 558 of Rs.1,53,117/- from Shri. Siddhivinayak Ganapati Temple Trust, Mumbai.

The Librarian received certificate of appreciation twice for organizing & promoting Intellectual Property Rights webinar by Government of India, Patent Office, Mumbai. The librarian has published 10 books on various topics by various publishers. The librarian guides the students in various programmes such as NSS, SWD besides worked as resources person, chair person of the session in national and state level webinars. The librarian has received “Research Excellence Award” from the Social Development Federation, Agra, on 05/09/2022. Under his supervision four students pursuing their Ph.D. The librarian is research supervisor of two universities this helps librarian and department of library to work for the college students to attract towards books and reading habits. The librarian has guides four hundred students by virtual channel appeared for K.V.S. exam; under his guidelines so many students qualified NET/SET examinations. His video lectures on NET/SET examination and appreciated by the candidates. The Librarian is a representative of Maharashtra University And College Librarians Association (MUCLA). The Librarian has worked in B.Lib. & I.Sc. Syllabus committee member of the University. The Department of Library has started Career Oriented Course in Library & Information Science of the University.

**6. Problems and Resources Required:** Due to insufficient funds library cant not subscribed databases, library computerization, highly impacted journals, magazines, rich reference books. Irregular electricity supply and internet connectivity is the major problem in the tribal area.

### 7.3 Institutional Distinctiveness

The college mainly focuses upon the development of tribal students and naturally through them their families are developed because of their education.

The college has only Arts faculty even the college is Arts and Commerce there is no admission in commerce faculty. The college has eight subjects as general subject and out of them four subjects are for specialization. The special subjects are Hindi, Marathi, Geography and History. At present from the academic year 2022-2023 the college has started M.A. in Hindi and Marathi. The founder president Hon. Bapusaheb Vasant Chhagan Chaughari of Sant Jaganade Maharaj Shikshan Mandal a visionary man trying to start skill based courses and I.T.I. & B.Sc. in the college in order to face the challenges coming with national education policy- 2020 . The college is being in tribal area a lot of problems are their but still the president, the principal and the faculty preparing in the direction of NEP-2020.

From the academic year 2021-2022 the college has started carrier oriented courses in Library and Information Science, Yogic Foundation & Spoken English & Communication Skill.

The college is established under the guidance of Hon. Bapusaheb V.C. Chaudhari in 1996 when the facility of higher education was not available in this area the students has to face lot of problems to go to far away from their native place for graduation and as a result lot of S.S.C. pass students could not complete their higher education but since 1996 because of our college each and every student from the surrounding area can complete his graduation we are proud to say that we are working in such area where most of the students are called as first generation learners.

The college has been accredited 1<sup>st</sup> cycle by NAAC with CGPA 2.24 'B' grade. As visible from vision and mission statements the institute has been focusing on the holistic development Of students while aiming at excellence in education and meeting the quality standards set by accrediting and regulatory bodies.

The main focus of the college is to provide higher education to tribal students and to bring them in the main stream of higher education. In order to achieve the vision and mission of the college the management, the principal the IQAC and the faculty conducts so many curricular and extracurricular activities the NSS unit of the college tries to cultivate social service among the students in order to serve their communities villages through the knowledge received from various activities conducted by the NSS. The importance of literacy, health awareness, girls students programme and student development department arrange so many programme to motivate the students and to develop the hidden qualities among them.

## 5. CONCLUSION

### **Additional Information :**

Fulfillment of recommendations for quality enhancement of the institute made by NAAC during 2nd cycle. Four PG courses namely M. A. Marathi, M. A. Geography, M. Com. and M. Sc. Organic Chemistry have been started.

The library is strengthened with adequate number of books and is a well-stocked and automated with Master soft's LIBMAN- Library Management System. Additional facility for ICT enabled classes has been increased as per need. There are 6 ICT class rooms and 1 seminar hall.

Well furnished IT facilitated Software Development, Commerce and Management laboratories.

During last five year institute has organized 13 national and international seminars / workshops / conference. MIL courses under CBCS patten have been introduced to improve the communication skill. Internal Quality Assurance Cell (IQAC) plays an important role in the planning, monitoring, augmentation and sustenance of the overall quality enhancement of the college. Various sports, cultural and extension activities have been organized for holistic development of the students.

### **Concluding Remarks :**

It is an extreme privilege to submit this SSR, prepared with extreme care and strong inspection. The College is striving hard to provide quality education to the students. The objective is to empower them through various jobproviding courses and enrich their contribution to society through other extra-curricular activities. The College aims at development social commitments and revives qualities like leadership, communication skills, selfconfidence, social interaction, gender sensitization, environmental awareness, social service and harmony by offering equal opportunities to students in extracurricular activities. The College is situated in the underdeveloped area with limited infrastructure. However, it still provides quality and advanced education to masses through hybrid teaching-learning methods. Being an educational institution with responsibility to be an ideal role model, the College initiated various extension activities.

