YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Sant Jaganade Maharaj Shikshan Mandal's Arts & Commerce College, Khapar
• Name of the Head of the institution	Dr. V.I. Girase
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02567-256155
• Mobile No:	8788903156
• Registered e-mail	Principal_Khapar@rediffmail.com
• Alternate e-mail	manikpsuryawanshi@gmail.com
• Address	Khapar Tal. Akkalkuwa Dist. Nandurbar
• City/Town	Khapar
• State/UT	Maharashtra
• Pin Code	425419
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon**
• Name of the IQAC Coordinator	**Dr. P.B. Ghante**
• Phone No.	**02567-256155**
• Alternate phone No.	**9637234547**
• Mobile	**9637234547**
• IQAC e-mail address	**pradip.ghante@gmail.com**
• Alternate e-mail address	**Principal_Khapar@rediffmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sjmsmkhaparcollege.org/naac/AQAR-Report-2020-2021.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sjmsmkhaparcollege.org/iqac/2021-22/ACADEMIC%20CALENDER.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.24**	**2027**	**02/05/2017**	**01/05/2022**

6.Date of Establishment of IQAC	**17/06/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

27-03-2023 09:33:22

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institute	Salary Grants	Joint Director , Higher Education , Govt. Of Maharashtra	2021-2022	26491821
Institute	Scholarship for Students	Govt. Of Maharashtra	2021-2022	490035

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)
1.National Level Webinar on Intellectual Property Rights & Plagiarism
2.National Level Webinar on UGC's Career Advancement Scheme CAS Issues & Solutions
3.Conducted workshop for faculty on NAAC on 15/12/2021

4.Conducted webinar on wealth awareness programme on 21/10/2021

5.Mission YuvaSwastha (COVID-19 Vaccination on 25/10/2021 to 2/11/2021

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct workshop for Principal & Student Development Officer	Conducted District Level workshop for Principal & Director & Student Development officer on 03/03/2022
To start career oriented courses for students	Three career oriented certificate courses in English, Library & Information Science & Yogic Foundation Started from academic year 2021-2022
National Level Webinar on Intellectual Property Rights & Plagiarism	Conducted National Level Webinar on Intellectual Property Rights & Plagiarism on 05/07/2021
National Level Webinar on UGC' Career Advancement Scheme CAS Issues & Solutions	Conducted National Level Webinar on UGC' Career Advancement Scheme CAS Issues & Solutions on 25/04/2022
Organization of workshop for faculty	Conducted workshop for faculty on NAAC on 15/12/2021
Career Katta	Participation Career Katta
NSS Activities	Conducted various activities by NSS
Academic & Extension Activities	Conducted various Programmes for students & Teachers
IQAC Meetings	Conducted IQAC meeting on academic issues

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Commitee	20/09/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	15/12/2022

15.Multidisciplinary / interdisciplinary

Sant Jaganade Maharaj Shikshan Mandal's Arts And Commerce College, Khapar is located in tribal and hilly area of satpura hills in Akkalkuwa taluka Nandurbar district. The college is established in 1996 as Arts And Commerce College,but at present college runs only Arts faculty. The college has plan to start various programmes Multidisciplinary / interdisciplinary such as B.Sc. (college is attached Junior college with Science faculty). BCA, Skills Development Courses- (Mobile Repairing & And Hardware Data Entry ,Pulumbing , Electrician & Food Processing) . The College has already started Carrier oriented courses such as Spoken English & Communication Skills , Library & Information Science, Yogic Foundation (Yoga Course).

16.Academic bank of credits (ABC):

As per the UGC and K.B.C.N.M.University Jalgaon guidlines the college has made awareness to the students regarding the Academic Bank of Credits. The college promoted students to open thier Academic Bank of Credits accounts as soon as possible. The faculty helped the students how to create Academic Bank of Creadits accounts & how it will be helpful to them. From the academic year 2023-2024 the university will start ABC to the students and the same will be accepted by the institute.

17.Skill development:

The college has plan to start various programmes Multidisciplinary / interdisciplinary such as B.Sc. (college is attached Junior college with Science faculty). BCA, Skills Development Courses- (Mobile Repairing & And Hardware , Data Entry ,Pulumbing , Electrician & Food Processing) . The College has already started Carrier oriented courses such as Spoken English & Communication Skills , Library & Information Science, Yogic Foundation (Yoga Course) from the academic year 2021-2022.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture,

using online course)
Sant Jaganade Maharaj Shikshan Mandal's Arts And Commerce College, Khapar is located in tribal and hilly area of satpura hills in Akkalkuwa taluka Nandurbar district. This hilly area has multiple languages spoken by the surrounded people such adivasi, ahirani, gujrathi, hindi, marathi etc. Tribal culture is related with enviroment. The college is willing to establish a platform for study of various languages and tribal culture .
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Outcome-Based Education (OBE) is playing very important role in higher education. OBE is considered to improve the quality of higher education, Our college desires to impower our students face the global lchallgeIt in various fields. Our students by nature are shy and feel reserved but the college tries to to make him self confident ,stage daring ,develop communication skills through the teaching learning & various programmes. The outcomes of the curriculam measured by various test and examination.
20.Distance education/online education:
As per the guidlines mentioned in New National Education Policy-2020 , our college promotes students to do the various courses run by SWAYAM, and various online courses which are freefly available on internet. The college is located in remote area so internet connectivity is not available in hilly areas so it becomes hard task to the students to completes onlinedistance courses.

Extended Profile

1.Programme

1.1   **8**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **204**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **204**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **56**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1   **9**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **9**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	8

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	204

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	204

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	56

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1 Number of full time teachers during the year	9

File Description	Documents
Data Template	No File Uploaded

3.2 Number of Sanctioned posts during the year	9

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	7
4.2 Total expenditure excluding salary during the year (INR in lakhs)	454422
4.3 Total number of computers on campus for academic purposes	6

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is located in rural and tribal area of satpura hills in Nandurbar district which is recognized as tribal district. The college has at present Arts faculty only. The institution has to follow the curriculum prescribed by the Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon and B.O.S of the university. The University, every academic year, prepares the academic calendar.The college also prepares the same to ensure effective implementation of curriculum. At the beginning of the academic year the program of teaching and internal exam is worked out by the examination & related committees.The curriculum is strictly followed by the faculty. As per the Schedule of the University, the internal test examination program is displayed.

Due to COVID-19 pandemic at the beginning of academic year it was difficult to conduct the meeting of the teaching & non-teaching staff. Teachers followed mobile apps such as Zoom, Google Meet, Whats App, Telegram app etc for teaching & learning. The teaching

faculty participated their subject related webinars, online courses such as FDP, and other courses. The MCQ format of question paper consisting 60 questions was allowed by the university. The Principal of the college, heads of the department and IQAC kept a close look on working of the teaching online as per the time table.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Principal of the college conducts the meeting of teaching staff. As per the norms of university the college has to follow the guidelines framed by the KBCNMU university. At present the university has adopted 60:40 CBCS semester system.The examination committee of the college frames the time table of internal evaluation system while preparing the academic calendar. The students are informed about the internal examination schedule by the notification on the notice board. For Internal Evaluation the college has formed various committees such as academic evaluation committee,examinationcommittee, and internal evaluation committee under the control of IQAC. The college has formed feedback committee also to evaluate the development of institutional infrastructure and other facilities. The teachers evaluate the papers. The data is collected by the college examination committee and sent to the university within the stipulated time.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.sjmsmkhaparcollege.org/iqac/2021-22/ACADEMIC%20CALENDER.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.   B. Any 3 of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

16

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

16

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Arts And Commerce College , Khapar integrates crosscutting issues relevant to Gender equity, Human Values , Professional Ethics, Environment and sustainability. Environment and Sustainability: The university has prescribed a compulsory course of F.Y.B.A. class i.e. 'Environmental Studies' students are made aware of our environment. The institution has inspired the students to participate in the activities such as tree plantation, rain water. The department of NSSand student development departments works for environment awareness by arranging various activities related with Gender, Human Values & Professional Ethics. At NSS camp students create awareness regarding the importance of environment and its sustainability. The institute has formed separate forums such as YuvatiSabha to sort out the problems and issues of the girl students. Along with this the committee arranges the awareness programs related to gender equity such as BetiBachao-BetiPadhao program. Sometimes counseling sessions are arranged for girl students regarding their problems. Moral values and ethical values are also aware by teacher to the students.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

320

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

204

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute, at the beginning of the academic year, conductsthe meeting of all thefaculty to discuss learning levels of students.For instance, departmentsconductcounselingfor the slow learners, average learners. In the every year practice in the institution. During the lecture students are guided as per their levels.

Being a tribal area college most of the students belonging to schedule tribes and the first generation learners of their community. The college helps them to introduce the changes in higher education and try to motivate them for various skills so that there will be no gap between the students and the advancement.

The majority of students come from tribal villages called padasand they do not afford to keep mobiles with them.The slow learners are inspired to use library books in order to increase the reading habits such students are encouraged to participate in various college activities. Advanced learners are suggested to use various resources & resources available in the college & participated in the college activities.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
204	**09**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college prepares the academic calendar; the college prepares the schedule of activities of teaching-learning process.At the academic year 2021-2022,the head of the collegeconducts the meeting of faculty to frame the teaching-learning framework. In this year, due to COVID -19, classroom teaching was physically not possible Teachers tried their level best to teach the students by various modes. Anyhow all the departments formed their subject wise whatsapp groups and remained linking with the teachers. The teachers prepared their subject wise timetables and continued the work of teaching by these modes. ICT tools played important role in the online teaching learning process. During online teaching same methods were followed VIZ question, answer problem solving. The result of teaching experience was obvious by way of internal online tests conducted by examination committee of the college. The question papers of all the subjects were prepared and sent online to the students. The internal question paper carried 40 marks. In this way the teaching learning process was experienced during pandemic period.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Some departments are provided L.C.Dprojectors for the better teaching and learning outcomes. The department of Geographyis with all the required instruments, charts and models.

In the library different reference books and journals are

available. It is availed of by the students and teachers. The year 2021-2022 ispartially affected by COVID -19 pandemic. The academic sessions were under the strict guidelines of government & universities. The government of India and state government ordered to start online teaching -learning process .The university also followed the same orders and informed all the colleges to follow online process for teaching , internal examination and final exams . All the teachers followed online, ICT tools. Accordingly all the teachers completed their syllabuses, examination and evaluation process as well. Being a tribal area, the problem of internet connectivity is a regular problem still the teachers completed their required work as per the availability of the modes. The college has only Arts faculty and trying to make available the ICT modes for all the departments.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.sjmsmkhaparcollege.org/iqac/2021-22/ONLINE%20TEACHING.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

9

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The KBCNMU university declares the schedule of the internal examination which is conducted at college level as per given schedule. The college Examination Committee prepares the time table of the internal tests. The time table is displayed on the notice board. The test examination is conducted as per the schedule and rules. Semester examination is followed by internal test exams. The internal assessment consists of three parts -internal test marks, attendance of students and student behavior.

The parent university has 60 + 40 CBCS pattern. Internal assessment is of 40 marks which is divided as 20 marks (two test of 10 marks each) + 10marks (attendance of students) + 10marks (students behavior). All these components are thoroughly taken into account and the final mark list is prepared by university. The same mark list is displayed on the student's notice board. If there are any grievances, they are solved by the college examinationcommittee. Thus internal assessment processis transparent. As per the guidelines of the university, in the pandemic period the online internal test examination process is followed and conducted. Teachers prepared question paper and sent the same to the concerned students through whatsapp. The papers are assessed as early as possible and mark lists are prepared. The mark lists are also sent to the university. In this way, even in the pandemic period the internal assessment is also conducted properly.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is anexamination committee which works with the issues related to the examination. All the activities of exams are conducted under the committee. So there is complete transparency in the internal assessment. As per the university guidelines the internal examinations are conducted at college level. The college exam committee works out the plan of internal examination schedule. It is displayed on the notice board. As per the time table exams are conducted. The students who have completed their 75% attendance are allowed to the exams. Their internal marks are displayed on the notice board. If there are grievances, the exam committee tries to solve them. The issues such as, result problem

Name change (mistake), subject change, exam receipts, paper, PRN subject code change etc are taken into account and the complaints are sent to the university for the convenience of the students. The relatedcommittee takes follow up of the complaints and issues are solved within given time.

File Description	Documents
Any additional information	[View File]()
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As per the curriculum of the KBCNM university every faculty tries to gain the outcomes framed by the KBCNM university. Co-curricular and extracurricular activities are conducted to support the student development. The teaching &learning is by both methods - out of the class room and inside the classroom. After completion of the coursethe course outcomes are achieved. Student admitted to college has a purpose in seeking the courses and they, know the outcomes. Teachers try to make the courses more practical and increase the utility of the courses. Teachers update their subject knowledge. New knowledge, the concepts, new theories are added by the teachers so that the students can update their knowledge.

The faculty achieves the outcomes framed by the university through the curriculum by using various tact's skills and techniques of teaching relevant with the tribal area college. The faculty at present is preparing the students for the new national education policy-2020 by creating awareness among the students regarding the changes in higher education as well the faculty creates awareness about the skill based education & multidisciplinary approach.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://nmu.ac.in/Student-Corner/Academics/Syllabi
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

New knowledge, the concepts, new theories are added by the teachers so that the students can update their knowledge.

The faculty achieves the outcomes framed by the university through the curriculum by using various tact's skills and techniques of teaching relevant with the tribal area college. The faculty at present is preparing the students for the new national education policy-2020 by creating awareness among the students regarding the changes in higher education as well the faculty creates awareness about the skill based education & multidisciplinary approach.

The college is affiliated to KBC North Maharashtra University, Jalgaon in the year 1996. The college has to follow the curriculum framed by BOS of the university. The examination department of the university has their rules and regulation regarding the examination which is followed by the college. Evaluation system is fixed by the University. The program outcomes are mentioned in the curriculum, as per the rules and regulation of the University the students have to appear for the internal and University exams.The department of geography has practical examination which is carried out by the department as per the guidelines of university; during the pandemic evaluation system was followed by the University.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

49

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sjmsmkhaparcollege.org/iqac/2021-22/Stu.Satisf.Survey%20Feddback%2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college NSS unit arranges a special winter camp at the village. The institution conducted various programs to create awareness amongst the students; some activities were also conducted for society. The NSS unit of the college conducted programmes like tree plantation , tobacco campaign awareness COVID-19 vaccination, AIDS Day, Health survey, out of school students survey. The student development department of the college conducted a workshop on Principal and student development officers which was district level workshop, besides the with collaboration of IQAC the department of library organized webinar on Intellectual Property Rights & UGC Career Advancement Scheme college.

The college is surrounded by tribal villages and naturally it is the duty of the college to serve the surrounding the tribal community. There are some of activitiesare conducted toempower the surrounding community in Khapar and the surrounding villages. The NSS unit of the college conducts various social activities. As per the universityguidelines, the college has to adopt a village for its development by arranging various camps and social activities. The college has adopted the village viz. Navanagarmutha in Akkalkuwa Taluka.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

115

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The academic building consists of staffroom, ladies room, Geography lab, and separate classrooms for Arts. There are at present 10 permanent teachers. And 03 clock hour basis teachers for teaching need of the students. The playground of the college is sufficient for sports activities such as, kho-kho, kabaddi, volleyball, gymnasium and a canteen. The college has provided LCD projector, computers, internet facilities. In the library there is a separate section for books, journals and competitive exams books. The classrooms are having clear daylight and ventilation, electric fans and LED bulbs. There are computers in the computer lab.

The college has the required infrastructure and facilities for teaching-learning. There are three section of the same building, librarydepartment, sport department, computer lab, ,NSS department &administrative department is separate. The library department consists of the serving counter and reading rooms for students. There are two computers with net connection facility.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The academic building consists of staffroom, ladies room, Geography lab, and separate classrooms for Arts. There are at present 10 permanent teachers. And 03 clock hour basis teachers for teaching need of the students. The playground of the college is sufficient for sports activities such as, kho-kho, kabaddi, volleyball, gymnasium and a canteen. The college has provided LCD projector, computers, internet facilities. In the library there is a separate section for books, journals and competitive exams books. The classrooms are having clear daylight and ventilation, electric fans and LED bulbs. There are computers in the computer lab.

The college has the required infrastructure and facilities for teaching-learning. There are three section of the same building, library department, sport department , computer lab, ,NSS department & administrative department is separate. The library department consists of the serving counter and reading rooms for students. There are two computers with net connection facility.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.sjmsmkhaparcollege.org/infrastructures.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **The college has library with sufficient facilities to students and staff. The college library is playing themain role in the process of teaching-learning. It is the treasure of knowledge. The college library has been given special importance as the centre of knowledge. It has a separate section in the college building having separate facilities such as separate reading section for students. In the library there is a qualified staff including Librarian, two library attendants to provide library services to the students and thestaff. There is bookissuing counters for students. The library is quite rich and sufficient as it consists of valuables reference books, text books, encyclopedias, , journals &magazines. The library has separate website to access various e-resources which include question bank, syllabus, and various subject related e-books & e-content which are useful to the staff & students. The library department having LCD projector. The library conducts various programmes such as Librarians Day, VachanPrerna Day, Knowledge Day, and Book Exhibition. The department of library award best student user award every year.**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sites.google.com/view/khaparcolleg elibrary/about-library

4.2.2 - The institution has subscription for the E. None of the above
following e-resources e-journals e-

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

155

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a computer lab for students. The college has a sufficient infrastructure having main building on the college

campus which includes department Library building, Academic sections, NSS department, and Sports department. IQAC roomis providedwith a computer & internet connectivity. The department of geography has LCD projectors. The college premises are nearly covered by CCTV cameras and their central point's in the Principals chamber. In the library about one computer is provided with internet connections, one computer with net connection is especially provided to IQAC department. The facility of e-journals, e-books, is also available on the library website. The examination work is done online for which IT infrastructure is provided. The academic building is having power back system and library and administrative building are provided inverters.

All the government offices, university offices, are connected with online system. The internal & external examination at college level was conductedoffline mode due to internet connectivity problem in the college area. The University allowed college to conduct off line exam work. The teaching and non-teaching staff attended online e-conferences, refresher course webinars, Faculty development programe, Short term course .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sjmsmkhaparcollege.org/infrastructures.php

4.3.2 - Number of Computers

6

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2,61,557

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response : Yes

The college administration and management are in good terms consonance by way of the college development committee.Every academic year the CDC meeting is organized and the entire requirement related with above mentioned heads (academic Support facilities and physical facilities maintenance etc.) are discussed and taken care of. The IQAC also makes a monitoring of academic support facilities and physical facilities and put the same in the CDC meeting. All the requirements are taken care of, in the annual budget and all the rights to workout are assigned to the principal.

Response : Yes

The college administration and management are in good by way of

the College Development Committee. The college administration and management are in good terms consonance by way of the college development committee. Every academic year the CDC meeting is organized and the entire requirement related with abovementioned heads (academic Support facilities and physical facilities maintenance etc.) are discussed and taken care of.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sjmsmkhaparcollege.org/infrastructures.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

136

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://www.sjmsmkhaparcollege.org/iqac/2021-22/COC-COURSE.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

7

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

10

File Description	Documents
Upload supporting data for student/alumni	*View File*
Any additional information	*View File*
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	*View File*
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	*View File*
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are the key point of today's education.Students representatives are engaged in various committees. Every academic year Students Council is formed as per the norms of affiliating University, KBCNM University, Jalgaon. So is the case with representatives of cultural activities and NSS representative. After this selection an election process is followed as per the schedule given by the university. All these representatives are lawful voters and they do have right to elect one University Representative (U.R). After the election process, the name of U.R is informed to the university. The principal of the college is the president of Students Council. The other members include Physical Director, Student Development Officer, NSS program Officer, cultural activities chairman, the UR and all the merit wise selected Class Representatives and some other student's members nominated by the Principal of the college. The representation of students in library committee. CDC of the college has student's representation.

Matters such as the teaching learning process, Students grievance, ragging problems and the problems related to female students are seriously worked out in the meetings. In all the committees formed by the Principal at the college level, student representatives are included.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni committee in the college. It conducts meetings of the alumni committee. The tribal area college with irregular internet connectivity, spreads higher education among the hilly area of satpurahills to the tribal community by the college alumni. Being the first generation learners the alumni of the college motivate the other students for higher education and we feel proud to work this tribal community. Now take them take PG education and other higher education. Their suggestions are considered to develop the college. Alumni feedback is obtained by Alumni with the suggestions given by the alumni are considered for future development.

The alumni belongs to tribal communities from hilly areas whenever they visit the college and feel proud as they are the first in their families to complete under graduate education they suggest to make available the P.G. education and college accepted their suggestions.

The alumni of the college is mostly from schedule tribes and from poor families so they could not donate money to the college on the other hand the faculty and the college helps the alumni about his financial and personal problems and whatever the suggestions collected from the alumni are considered.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To impart higher education to rural, hilly and tribal area students to bring them into the main stream of higher education (to develop good citizens of nation.)

Mission:

"Tamso Ma Jyotirgamya" (from ignorance to knowledge, which empowers the tribal and hilly area students through arts, social sciences and technology with global vision.)

Objectives:

To bring the tribal and hilly area students to the main stream of higher education.

· To eliminate the shyness and inferior complex of hilly and tribal area

· To students by creating competence & confidence. To motivate the tribal students towards competitive examinations.

- **To develop rational outlook among tribal and hilly area students**

- **To impart value education to create good citizens of India.**

File Description	Documents
Paste link for additional information	https://www.sjmsmkhaparcollege.org/
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Students are the key point of today's education. Students representatives are engaged in various committees. Every academic year Students Council is formed as per the norms of affiliating University, KBCNM University, Jalgaon. So is the case with representatives of cultural activities and NSS representative. After this selection an election process is followed as per the schedule given by the university. All these representatives are lawful voters and they do have right to elect one University Representative (U.R). After the election process, the name of U.R is informed to the university. The principal of the college is the president of Students Council. The other members include Physical Director, Student Development Officer, NSS program Officer, cultural activities chairman, the UR and all the merit wise selected Class Representatives and some other student's members nominated by the Principal of the college. The representation of students in library committee. CDC of the college has student's representation.

Matters such as the teaching learning process, Students grievance, ragging problems and the problems related to female students are seriously worked out in the meetings. In all the committees formed by the Principal at the college level, student representatives are included.

File Description	Documents
Paste link for additional information	https://www.sjmsmkhaparcollege.org/
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a plan to start Research centerat the college. The college is also planning to start PG courses. The institute has a plan to start B.Sc. & other professional courses for the benefit of the tribal students. As per the academic calendar, the institution conducts the activities and programs.

Online teaching, conferences, seminars, workshops, Faculty Development Programme, Refresher, and short term courses were attendedby faculties. The teaching –learning online process was continued for benefits of students. The institution is in the habit of using LED bulbs throughout the college campus. The college premises are maintained as plastic free campus and developed greenery wherever possible.

The college has started career oriented courses-10 Certificate Course in Spoken & Communication English 2) Certificate course in Library & Information Science and 3) Yogic Foundation.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sjmsmkhaparcollege.org/iqac/2021-22/COC-COURSE.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As per the regulation of the university, the institution has formed College Development Council. It is important body of the college which is called College Development Committee. It inclusive of some members from management, Principal and faculties as representatives of the staff, non-teaching staff representatives. The fact is that the local management committee provides effective leadership to enhance academic and administrative work. The academic and administrative work is under the supervision of the Principal, the HODs of the departments and

the staff. Each and every activity of college is conducted under the guidance of IQAC of the college. The IQAC of the college always tries for the development of the college. IQAC always tries to improve and increase quality of college. The college follows all the recruitment and CAS policies of the affiliating university, the state government and the UGC. The college recruits staff on clock hour basis (CHB) as per the rules and regulation of the university. The university forms the selection committee for the recruitments of the teachers. After an interview the committee selects the candidate and follows all the rules of selection. Then the institution gives appointment letter and then naturally the university sends approval letter.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1) The teaching staff is frequently boosted for major and minor research schemes and for Ph.D. work. Teaching staff members are given FDP facility to attend Refresher course, orientation course,

short-term course and any other training courses time to time.

2) As per the rules of government of Maharashtra &UGC , CAS scheme , Provident Fund & DCPS/ NPS is provided for the teaching and non-teaching staff.

3) Non-teaching staff members are boosted to attend different trainings related with their work. Specially, they are allowed to update their technical knowledge which is very useful for their official work.

4) The institute arranges blood groups and health checkup camps for the staff members. A staff member and his family are entitled to get benefits by medical claims as per the government rules, in case of some major disease.

5) Institutes motivate the teaching and non-teaching staff for the development in various fields such as future investment, health checkup, technology education etc.

6) The birthdays of teaching and non- teaching staff is celebrated in the college for family culture.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	[View File](#)
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college regularly follows performance appraisal system both for the teaching and non-teaching staff. The institution, every academic year, asks the teaching and nonteaching staff to fill up their self-appraisal forms and confidential reports. The same documents are being checked by the Principal. All the norms are followed while assessing C.R &appraisal. The policy of UGC, the state Govt. and affiliating university is followed at the time of checking forms, reports and self appraisal forms. Factors like teaching-learning evaluation, specific task of the faculty, major contribution in syllabus framing, attendance of seminars, conferences, workshops, recognitions and awards, orientation, refreshers and short-term courses, higher qualification such as Ph.D and co-curricular and extracurricular awards or recognitions are centered while assessing the self appraisal of teaching faculty and non-teaching faculty. Even in the pandemic period the staff members are allowed to attend online webinars, conferences, short-term courses and training programs to update their knowledge.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

The college conducts internal and external financial audits. The accounts of college are maintained by the concerned clerks and they keep the accounts of the fee receipts and payments with vouchers and necessary supporting documents maintain the financial records as per rules. The office superintendent keeps a regular watch on audit and financial matters. Every academic year the internal auditor Mr. V.S. Agrawal (C.A) for the audit who is a concerned chartered accountant. The Higher Education, JointDirector Office also audits the same and endorses. The requirement of the audit such as balance sheets, statements of income and expenditure are maintained for audit purpose. The daily ledger and annual ledger of accounts are also maintained by concerned clerk. Every academic year and financial year the Principal, the administrative staffs carefully carry out the accounts as per the accounting standards of the C.A. The audit reports received by the C.A are authentic and the same are submitted to the Joint Director Office, Jalgaon and KBCNM University, Jalgaon

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is recently recognized under 12(B) and 2(f) of the UGC Act. The fees collected from the students as per the university norms is important source of raising funds. All the funds received are utilized properly by the institution as per the state government norms and the norms of the university. At the beginning of every academic year the probable expenditure on items are discussed in the CDC meeting and the annual budget is prepared.

All the rights are given to the Principal as he is the secretary of the CDC. Then all the requirements from department's faculties, library, sports, N.S.S student's development section and the office are called and specific amount is sanctioned on need based priority. The HODs of departments are asked to apply for the accounts and submit the same after the expenditure to the accountant of the college office in the stipulated format.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has established IQAC 2013, The IQAC is continuously tries for quality assurance at its best level. It is the academic committee to assure quality education. IQAC is continuously functioning positively in the quality assurance and enhancement of the college. The college has successfully faced the first cycle of accreditation in 2017. IQAC concentrated on the issues and recommendations by NAAC peer teams. IQAC complied the recommendations suggested by visiting NAAC committees.

The IQAC plays very significant role in the development of the institute.

IQAC also concentrated on the improvement of teaching faculty as far as teaching is concerned. IQAC compelled all the teachers to participate in online Refresher courses, orientation courses, short term courses, e-conferences, webinar at state level,

National level and International level. Majority of teaching faculties attended these courses and tries to update their knowledge.

During the academic year the IQAC conducted webinar on Intellectual Property Rights with the collaboration of IPR office, Mumbai, and Career Advancement Scheme webinar conducted by IQAC.

In this way IQAC tried its best to enhance the quality of students and teachers as well. The work of teaching and learning is positively monitored by IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The collegein teaching-learning process, methodologies, evaluation and outcome are essentially student centric. The institutional hand – the Principal and the IQAC are very much careful about the teaching by both methodologies – traditional and ICT based such as computer and internet sources, LCD projectors and PPT slide shows. During the pandemic period online teaching-learning process was continuously followed by the teaching faculties as it was suggested by KBCNM University, Jalgaon. The teaching faculties preparedquestion papers (multiple choice based) and uploaded to the groups of students as per their subject groups of students as per their subject groups. IQAC also keeps watch on the improvement and development of teaching faculty by promoting them to participate in conferences, webinars, courses FDP ,Refresher, orientation courses, short term courses. Almost all the teaching faculties participated online programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sjmsmkhaparcollege.org/iqac/2021-22/Stu.Satisf.Survey%20Feddback%2021-22.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The female students come from tribal families, so they keep themselves away from outside attachment. As per the circular of the university one representative of female students is elected as Ladies Representative for Students Council every year. All the problems regarding female students are solved. The issue in society is 'gender equity' because of which the social atmosphere is changed. In the tribal community there is no difference between girls and boys, and the other hand the female child is given more respect. Due to this issue both female and male students are treated equally and there is no superiority and inferiority complex between the female and male students. Taking into account the measures initiated by the institution for gender equity are listed below:

1.Girsls students safety and security is priority of the college.

2. Female NSS volunteers are given full security and safety in various activities.

3. There is security at the main gate of the college.

4. There are separate committees such as Discipline Committee, 'Anti Sexual Harassment Committee', 'YuvatiSabha' and 'Swayam Siddha' for the safety and security of female students.

5. The campus of the institution is under the surveillance of CCTV cameras.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File]
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college campus is sufficient infrastructure for academic activities. So, different types of wastes are to be managed – such as –solid waste, liquid waste. Being Arts College whatever the waste material is managed. The institution tries its best for waste management. Solid Waste Management: - It includes waste papers, wooden material and iron material. The wastes papers are

collected separately and disposed off. Some other papers are sold out as garbage. The plastic material is sold out. Solid waste is collected at the end of every academic year and sold out to the waste collecting agencies.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **C. Any 2 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

`B. Any 3 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

`D. Any 1 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college tries for the wellbeing of the students and the people of the surrounding locality. The college has the basis of democratic principles. The motto of the college is – "Parishram- Satatya- Aatmavishwas" (Hard work, Continuity & Confidence). The college always takes initiatives toprovide an inclusive environment as per its vision and mission. The college conducts extension activities in the nearby tribal villages on the college campus. By the help of the NSS unit, the college conducts differents social activities at various places. On the college campus, the institution celebrates birth and death anniversaries of great leaders although they belong to different communities. For instance – Mahatma Gandhi Mahatma Phule, MaulanaAbulKalamAzad,APJ Abdul Kalam, Dr. Babasaheb Ambedkar, Pt, Nehru, Reading Inspiration day in memory of APJ Abdul Kalam, Savitribai Phule, Yoga Day, Health survey, COVID- 19 vaccination survey, education survey , cleanliness drive and so many other special days are celebrated.

The students of the college participated in Yuvarang programe which is conducted by University in various cultural activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college tries for the well being of the students and the people of the surrounding locality. The college has the basis of democratic principles. The motto of the college is – "Parishram- Satatya- Aatmavishwas" (Hard work, Continuity & Confidence). The college always takes initiatives to provide an inclusive environment as per its vision and mission. The college conducts extension activities in the nearby tribal villages on the college campus. By the help of the NSS unit, the college conducts differents social activities at various places. On the college campus, the institution celebrates birth and death anniversaries

of great leaders although they belong to different communities. For instance – Mahatma Gandhi Mahatma Phule, MaulanaAbulKalamAzad,APJ Abdul Kalam, Dr. Babasaheb Ambedkar, Pt, Nehru, Reading Inspiration day in memory of APJ Abdul Kalam, Savitribai Phule, Yoga Day, and so many other special days are celebrated. The students of the college participated in Yuvarang programe which is conducted by University in various cultural activities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and International days, events

&Adivasi divas positively. Every year National Festivals such as Independence Day on 15th of August and Republic Day on 26th of January are celebrated. The NSS unit and the sports department take the leading part andplayimportant role in working out these celebrations. After flag hositng, various programs such as tree plantation, Swachha Bharat Abhiyan, BetiBachaoAbhiyan, public and community awareness by arranging rallies are celebrated. The NSS volunteers take leading part in the activities. The faculty co-operate them whole heartedly to make the activities and programs successful. Maharashtra day celebrated on 1st of May as 'Maharashtra Day'. The college also celebrates 'World Yoga Day', 'Sports Day', 'NSS day', 'Women's Day', 'AIDS awareness Day'. The events such as birth and death anniversaries of great national and International personalities are celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Tribal Heritage

2. Goal: Our college is situated in Tribal and hilly area of Satpura hills.

· To make all round development of the tribal students.

· To uplift the tribal students and empower them through higher education.

To bring this goal in practice, we formed a committee

Best Practice No. 2 Best Practices by the Department of Library

Title: Best Practices by the Department of Library

2. Goal: As college is located in tribal area Library is the only source of formal knowledge.

· To develop tribal students by counseling in career & personal life.

· To uplift the tribal students and empower them through higher education.

- **To develop the reading habits of the students which is need of the time.**
- **To motivate students by conducting various programmes & activities.**

7. Contact Details: Name of the Principal : Dr. V.I.Girase , Principal

Name of the Institution : S.J.M.S.Mandal'sArts, Commerce Senior & Arts, Science Junior College,Khapar. Tal - Akkalkuwa, Dist – Nandurbar, 425419, M.S. Work Phone : --- Resi. Phone : -- Email : Principal_Khapar@rediffmail.com Website : www.sjmsmkhaparcollege.org Mobile : 87888903156

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The following programmes develop students as good citizens of nation

1) Disaster Management: - The College conducts workshop on disaster management with the help of NSS department & student development department. Under this programme various progammes are conducted such as women security, fire security & disaster management programme also conducted.

2) Tree Plantation: - The College & the N.S.S. department every year conduct tree plantation in college area and outside the college. Students & the faculty members contribute to tree plantation & the message is given to the society "Save the trees & save the environment".

3) Health Awareness Programme:- The college conduct blood group checking camp, sickle cell , AIDS awareness programme, programme related to girls health. These programmes are conducted with the help of Primary Health Center.

4) Personality Development Programme:- The students development departments of the college conducts personality development workshop. Through this workshop the students get stage daring, confidence, various skills etc.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is located in rural and tribal area of satpura hills in Nandurbar district which is recognized as tribal district. The college has at present Arts faculty only. The institution has to follow the curriculum prescribed by the Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon and B.O.S of the university. The University, every academic year, prepares the academic calendar.The college also prepares the same to ensure effective implementation of curriculum. At the beginning of the academic year the program of teaching and internal exam is worked out by the examination & related committees.The curriculum is strictly followed by the faculty. As per the Schedule of the University, the internal test examination program is displayed.

Due to COVID-19 pandemic at the beginning of academic year it was difficult to conduct the meeting of the teaching & non-teaching staff. Teachers followed mobile apps such as Zoom, Google Meet, Whats App, Telegram app etc for teaching & learning. The teaching faculty participated their subject related webinars, online courses such as FDP, and other courses. The MCQ format of question paper consisting 60 questions was allowed by the university. The Principal of the college, heads of the department and IQAC kept a close look on working of the teaching online as per the time table.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Principal of the college conducts the meeting of teaching staff. As per the norms of university the college has to follow the guidelines framed by the KBCNMU university. At present the

university has adopted 60:40 CBCS semester system.The examination committee of the college frames the time table of internal evaluation system while preparing the academic calendar. The students are informed about the internal examination schedule by the notification on the notice board. For Internal Evaluation the college has formed various committees such as academic evaluation committee,examinationcommittee, and internal evaluation committee under the control of IQAC. The college has formed feedback committee also to evaluate the development of institutional infrastructure and other facilities. The teachers evaluate the papers. The data is collected by the college examination committee and sent to the university within the stipulated time.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.sjmsmkhaparcollege.org/iqac/2021-22/ACADEMIC%20CALENDER.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

16

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

16

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Arts And Commerce College , Khapar integrates crosscutting issues relevant to Gender equity, Human Values , Professional Ethics, Environment and sustainability. Environment and Sustainability: The university has prescribed a compulsory course of F.Y.B.A. class i.e. 'Environmental Studies' students are made aware of our environment. The institution has inspired the students to participate in the activities such as tree plantation, rain water. The department of NSSand student development departments works for environment awareness by arranging various activities related with Gender, Human Values & Professional Ethics. At NSS camp students create awareness regarding the importance of environment and its sustainability. The institute has formed separate forums such as YuvatiSabha to sort out the problems and issues of the girl students. Along with this the committee arranges the awareness programs related to gender equity such as BetiBachao-BetiPadhao program. Sometimes counseling sessions are arranged for girl students regarding their problems. Moral values and ethical values are also aware by teacher to the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships	
Nil	

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

320

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

204

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute, at the beginning of the academic year, conductsthe meeting of all thefaculty to discuss learning levels of students.For instance, departmentsconductcounselingfor the slow learners, average learners. In the every year practice in the institution. During the lecture students are guided as per their levels.

Being a tribal area college most of the students belonging to schedule tribes and the first generation learners of their community. The college helps them to introduce the changes in higher education and try to motivate them for various skills so that there will be no gap between the students and the advancement.

The majority of students come from tribal villages called padasand they do not afford to keep mobiles with them.The slow learners are inspired to use library books in order to increase the reading habits such students are encouraged to participate in various college activities. Advanced learners are suggested to use various resources & resources available in the college & participated in the college activities.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
204	09

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college prepares the academic calendar; the college prepares the schedule of activities of teaching-learning process.At the academic year 2021-2022,the head of the collegeconducts the meeting of faculty to frame the teaching-learning framework. In this year, due to COVID -19, classroom teaching was physically not possible Teachers tried their level best to teach the students by various modes. Anyhow all the departments formed their subject wise whatsapp groups and remained linking with the teachers. The teachers prepared their subject wise timetables and continued the work of teaching by these modes. ICT tools played important role in the online teaching learning process. During online teaching same methods were followed VIZ question, answer problem solving. The result of teaching experience was obvious by way of internal online tests conducted by examination committee of the college. The question papers of all the subjects were prepared and sent online to the students. The internal question paper carried 40 marks. In this way the teaching learning process was experienced during pandemic period.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Some departments are provided L.C.Dprojectors for the better teaching and learning outcomes. The department of Geographyis with all the required instruments, charts and models.

In the library different reference books and journals are available. It is availed of by the students and teachers. The year 2021-2022 ispartially affected by COVID -19 pandemic. The academic sessions were under the strict guidelines of

government & universities. The government of India and state government ordered to start online teaching -learning process .The university also followed the same orders and informed all the colleges to follow online process for teaching , internal examination and final exams . All the teachers followed online, ICT tools. Accordingly all the teachers completed their syllabuses, examination and evaluation process as well. Being a tribal area, the problem of internet connectivity is a regular problem still the teachers completed their required work as per the availability of the modes. The college has only Arts faculty and trying to make available the ICT modes for all the departments.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.sjmsmkhaparcollege.org/iqac/2021-22/ONLINE%20TEACHING.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

9

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The KBCNMU university declares the schedule of the internal examination which is conducted at college level as per given schedule. The college Examination Committee prepares the time table of the internal tests. The time table is displayed on the notice board. The test examination is conducted as per the schedule and rules. Semester examination is followed by internal test exams. The internal assessment consists of three parts -internal test marks, attendance of students and student behavior.

The parent university has 60 + 40 CBCS pattern. Internal assessment is of 40 marks which is divided as 20 marks (two test of 10 marks each) + 10marks (attendance of students) + 10marks (students behavior). All these components are thoroughly taken into account and the final mark list is prepared by university. The same mark list is displayed on the student's notice board. If there are any grievances, they are solved by the college examinationcommittee. Thus internal assessment processis transparent. As per the guidelines of the university, in the pandemic period the online internal test examination process is followed and conducted. Teachers prepared question paper and sent the same to the concerned students through whatsapp. The papers are assessed as early as possible and mark lists are prepared. The mark lists are also sent to the university. In this way, even in the pandemic period the internal assessment is also conducted properly.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is anexamination committee which works with the issues related to the examination. All the activities of exams are conducted under the committee. So there is complete transparency in the internal assessment. As per the university guidelines the internal examinations are conducted at college level. The college exam committee works out the plan of internal examination schedule. It is displayed on the notice board. As per the time table exams are conducted. The students who have completed their 75% attendance are allowed to the exams. Their internal marks are displayed on the notice board.

If there are grievances, the exam committee tries to solve them. The issues such as, result problem Name change (mistake), subject change, exam receipts, paper, PRN subject code change etc are taken into account and the complaints are sent to the university for the convenience of the students. The relatedcommittee takes follow up of the complaints and issues are solved within given time.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As per the curriculum of the KBCNM university every faculty tries to gain the outcomes framed by the KBCNM university. Co-curricular and extracurricular activities are conducted to support the student development. The teaching &learning is by both methods - out of the class room and inside the classroom. After completion of the coursethe course outcomes are achieved. Student admitted to college has a purpose in seeking the courses and they, know the outcomes. Teachers try to make the courses more practical and increase the utility of the courses. Teachers update their subject knowledge. New knowledge, the concepts, new theories are added by the teachers so that the students can update their knowledge.

The faculty achieves the outcomes framed by the university through the curriculum by using various tact's skills and techniques of teaching relevant with the tribal area college. The faculty at present is preparing the students for the new national education policy-2020 by creating awareness among the students regarding the changes in higher education as well the faculty creates awareness about the skill based education & multidisciplinary approach.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://nmu.ac.in/Student-Corner/Academics/Syllabi
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

New knowledge, the concepts, new theories are added by the teachers so that the students can update their knowledge.

The faculty achieves the outcomes framed by the university through the curriculum by using various tact's skills and techniques of teaching relevant with the tribal area college. The faculty at present is preparing the students for the new national education policy-2020 by creating awareness among the students regarding the changes in higher education as well the faculty creates awareness about the skill based education & multidisciplinary approach.

The college is affiliated to KBC North Maharashtra University, Jalgaon in the year 1996. The college has to follow the curriculum framed by BOS of the university. The examination department of the university has their rules and regulation regarding the examination which is followed by the college. Evaluation system is fixed by the University. The program outcomes are mentioned in the curriculum, as per the rules and regulation of the University the students have to appear for the internal and University exams.The department of geography has practical examination which is carried out by the department as per the guidelines of university; during the pandemic evaluation system was followed by the University.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

49

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sjmsmkhaparcollege.org/iqac/2021-22/Stu.Satisf.Survey%20Feddback%202021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college NSS unit arranges a special winter camp at the village. The institution conducted various programs to create awareness amongst the students; some activities were also conducted for society. The NSS unit of the college conducted programmes like tree plantation , tobacco campaign awareness COVID-19 vaccination, AIDS Day, Health survey, out of school students survey. The student development department of the college conducted a workshop on Principal and student development officers which was district level workshop, besides the with collaboration of IQAC the department of library organized webinar on Intellectual Property Rights & UGC Career Advancement Scheme college.

The college is surrounded by tribal villages and naturally it is the duty of the college to serve the surrounding the tribal community. There are some of activitiesare conducted toempower the surrounding community in Khapar and the surrounding villages. The NSS unit of the college conducts various social activities. As per the universityguidelines, the college has to

adopt a village for its development by arranging various camps and social activities. The college has adopted the village viz. Navanagarmutha in Akkalkuwa Taluka.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

115

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The academic building consists of staffroom, ladies room, Geography lab, and separate classrooms for Arts. There are at present 10 permanent teachers. And 03 clock hour basis teachers for teaching need of the students. The playground of the college is sufficient for sports activities such as, kho-kho, kabaddi, volleyball, gymnasium and a canteen. The college has provided LCD projector, computers, internet facilities. In the library there is a separate section for books, journals and competitive exams books. The classrooms are having clear daylight and ventilation, electric fans and LED bulbs. There are computers in the computer lab.

The college has the required infrastructure and facilities for teaching-learning. There are three section of the same building, librarydepartment, sport department, computer lab, ,NSS department &administrative department is separate. The library department consists of the serving counter and reading rooms for students. There are two computers with net connection facility.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The academic building consists of staffroom, ladies room, Geography lab, and separate classrooms for Arts. There are at present 10 permanent teachers. And 03 clock hour basis teachers for teaching need of the students. The playground of the college is sufficient for sports activities such as, kho-kho, kabaddi, volleyball, gymnasium and a canteen. The college has provided LCD projector, computers, internet facilities. In the library there is a separate section for books, journals and competitive exams books. The classrooms are having clear daylight and ventilation, electric fans and LED bulbs. There are computers in the computer lab.

The college has the required infrastructure and facilities for teaching-learning. There are three section of the same building, library department, sport department , computer lab, ,NSS department & administrative department is separate. The library department consists of the serving counter and reading rooms for students. There are two computers with net connection facility.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sjmsmkhaparcollege.org/infrastructures.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **The college has library with sufficient facilities to students and staff. The college library is playing themain role in the process of teaching-learning. It is the treasure of knowledge. The college library has been given special importance as the centre of knowledge. It has a separate section in the college building having separate facilities such as separate reading section for students. In the library there is a qualified staff including Librarian, two library attendants to provide library services to the students and thestaff. There is bookissuing counters for students. The library is quite rich and sufficient as it consists of valuables reference books, text books, encyclopedias, , journals &magazines.**

The library has separate website to access various e-resources which include question bank, syllabus, and various subject related e-books & e-content which are useful to the staff & students. The library department having LCD projector. The library conducts various programmes such as Librarians Day, VachanPrerna Day, Knowledge Day, and Book Exhibition. The department of library award best student user award every year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sites.google.com/view/khaparcollegelibrary/about-library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

155

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a computer lab for students. The college has a sufficient infrastructure having main building on the college campus which includes department Library building, Academic sections, NSS department, and Sports department. IQAC roomis providedwith a computer & internet connectivity. The department of geography has LCD projectors. The college premises are nearly covered by CCTV cameras and their central point's in the Principals chamber. In the library about one computer is provided with internet connections, one computer with net connection is especially provided to IQAC department. The facility of e-journals, e-books, is also available on the library website. The examination work is done online for which IT infrastructure is provided. The academic building is having power back system and library and administrative building are provided inverters.

All the government offices, university offices, are connected with online system. The internal & external examination at college level was conductedoffline mode due to internet connectivity problem in the college area. The University allowed college to conduct off line exam work. The teaching and

non-teaching staff attended online e-conferences, refresher course webinars, Faculty development programe, Short term course .

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sjmsmkhaparcollege.org/infrastructures.php

4.3.2 - Number of Computers

6

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**D. 10 - 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2,61,557

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response : Yes

The college administration and management are in good terms consonance by way of the college development committee.Every academic year the CDC meeting is organized and the entire requirement related with above mentioned heads (academic Support facilities and physical facilities maintenance etc.) are discussed and taken care of. The IQAC also makes a monitoring of academic support facilities and physical facilities and put the same in the CDC meeting. All the requirements are taken care of, in the annual budget and all the rights to workout are assigned to the principal.

Response : Yes

The college administration and management are in good by way of the College Development Committee. The college administration and management are in good terms consonance by way of the college development committee. Every academic year the CDC meeting is organized and the entire requirement related with abovementioned heads (academic Support facilities and physical facilities maintenance etc.) are discussed and taken care of.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sjmsmkhaparcollege.org/infrastructures.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

136

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and	C. 2 of the above

hygiene) ICT/computing skills

File Description	Documents
Link to institutional website	https://www.sjmsmkhaparcollege.org/iqac/2021-22/COC-COURSE.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

7

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

10

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	[View File](#)
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are the key point of today's education.Students representatives are engaged in various committees. Every academic year Students Council is formed as per the norms of affiliating University, KBCNM University, Jalgaon. So is the case with representatives of cultural activities and NSS representative. After this selection an election process is followed as per the schedule given by the university. All these representatives are lawful voters and they do have right to elect one University Representative (U.R). After the election process, the name of U.R is informed to the university. The

principal of the college is the president of Students Council. The other members include Physical Director, Student Development Officer, NSS program Officer, cultural activities chairman, the UR and all the merit wise selected Class Representatives and some other student's members nominated by the Principal of the college. The representation of students in library committee. CDC of the college has student's representation.

Matters such as the teaching learning process, Students grievance, ragging problems and the problems related to female students are seriously worked out in the meetings. In all the committees formed by the Principal at the college level, student representatives are included.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni committee in the college. It conducts meetings of the alumni committee. The tribal area college with irregular internet connectivity, spreads higher education among the hilly area of satpurahills to the tribal community by the college alumni. Being the first generation learners the alumni of the college motivate the other students for higher education and we feel proud to work this tribal community. Now take them take PG education and other higher education. Their suggestions are considered to develop the college. Alumni feedback is obtained by Alumni with the suggestions given by the alumni are considered for future development.

The alumni belongs to tribal communities from hilly areas whenever they visit the college and feel proud as they are the first in their families to complete under graduate education they suggest to make available the P.G. education and college accepted their suggestions.

The alumni of the college is mostly from schedule tribes and from poor families so they could not donate money to the college on the other hand the faculty and the college helps the alumni about his financial and personal problems and whatever the suggestions collected from the alumni are considered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To impart higher education to rural, hilly and tribal area students to bring them into the main stream of higher education (to develop good citizens of nation.)

Mission:

"Tamso Ma Jyotirgamya" (from ignorance to knowledge, which empowers the tribal and hilly area students through arts, social sciences and technology with global vision.)

Objectives:

To bring the tribal and hilly area students to the main stream of higher education.

· To eliminate the shyness and inferior complex of hilly and tribal area

· To students by creating competence & confidence. To motivate the tribal students towards competitive examinations.

· To develop rational outlook among tribal and hilly area students

· To impart value education to create good citizens of India.

File Description	Documents
Paste link for additional information	https://www.sjmsmkhaparcollege.org/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Students are the key point of today's education. Students representatives are engaged in various committees. Every academic year Students Council is formed as per the norms of affiliating University, KBCNM University, Jalgaon. So is the case with representatives of cultural activities and NSS representative. After this selection an election process is followed as per the schedule given by the university. All these representatives are lawful voters and they do have right to

elect one University Representative (U.R). After the election process, the name of U.R is informed to the university. The principal of the college is the president of Students Council. The other members include Physical Director, Student Development Officer, NSS program Officer, cultural activities chairman, the UR and all the merit wise selected Class Representatives and some other student's members nominated by the Principal of the college. The representation of students in library committee. CDC of the college has student's representation.

Matters such as the teaching learning process, Students grievance, ragging problems and the problems related to female students are seriously worked out in the meetings. In all the committees formed by the Principal at the college level, student representatives are included.

File Description	Documents
Paste link for additional information	https://www.sjmsmkhaparcollege.org/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a plan to start Research centerat the college. The college is also planning to start PG courses. The institute has a plan to start B.Sc. & other professional courses for the benefit of the tribal students. As per the academic calendar, the institution conducts the activities and programs.

Online teaching, conferences, seminars, workshops, Faculty Development Programme, Refresher, and short term courses were attendedby faculties. The teaching -learning online process was continued for benefits of students. The institution is in the habit of using LED bulbs throughout the college campus. The college premises are maintained as plastic free campus and developed greenery wherever possible.

The college has started career oriented courses-10 Certificate Course in Spoken & Communication English 2) Certificate course in Library & Information Science and 3) Yogic Foundation.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sjmsmkhaparcollege.org/iqac/2021-22/COC-COURSE.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As per the regulation of the university, the institution has formed College Development Council. It is important body of the college which is called College Development Committee. It inclusive of some members from management, Principal and faculties as representatives of the staff, non-teaching staff representatives. The fact is that the local management committee provides effective leadership to enhance academic and administrative work. The academic and administrative work is under the supervision of the Principal, the HODs of the departments and the staff. Each and every activity of college is conducted under the guidance of IQAC of the college. The IQAC of the college always tries for the development of the college. IQAC always tries to improve and increase quality of college. The college follows all the recruitment and CAS policies of the affiliating university, the state government and the UGC. The college recruits staff on clock hour basis (CHB) as per the rules and regulation of the university. The university forms the selection committee for the recruitments of the teachers. After an interview the committee selects the candidate and follows all the rules of selection. Then the institution gives appointment letter and then naturally the university sends approval letter.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1) The teaching staff is frequently boosted for major and minor research schemes and for Ph.D. work. Teaching staff members are given FDP facility to attend Refresher course, orientation course, short-term course and any other training courses time to time.

2) As per the rules of government of Maharashtra &UGC , CAS scheme , Provident Fund & DCPS/ NPS is provided for the teaching and non-teaching staff.

3) Non-teaching staff members are boosted to attend different trainings related with their work. Specially, they are allowed to update their technical knowledge which is very useful for their official work.

4) The institute arranges blood groups and health checkup camps

for the staff members. A staff member and his family are entitled to get benefits by medical claims as per the government rules, in case of some major disease.

5) Institutes motivate the teaching and non-teaching staff for the development in various fields such as future investment, health checkup, technology education etc.

6) The birthdays of teaching and non- teaching staff is celebrated in the college for family culture.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college regularly follows performance appraisal system both for the teaching and non-teaching staff. The institution, every academic year, asks the teaching and nonteaching staff to fill

up their self-appraisal forms and confidential reports. The same documents are being checked by the Principal. All the norms are followed while assessing C.R &appraisal. The policy of UGC, the state Govt. and affiliating university is followed at the time of checking forms, reports and self appraisal forms. Factors like teaching-learning evaluation, specific task of the faculty, major contribution in syllabus framing, attendance of seminars, conferences, workshops, recognitions and awards, orientation, refreshers and short-term courses, higher qualification such as Ph.D and co-curricular and extracurricular awards or recognitions are centered while assessing the self appraisal of teaching faculty and non-teaching faculty. Even in the pandemic period the staff members are allowed to attend online webinars, conferences, short-term courses and training programs to update their knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external financial audits. The accounts of college are maintained by the concerned clerks and they keep the accounts of the fee receipts and payments with vouchers and necessary supporting documents maintain the financial records as per rules. The office superintendent keeps a regular watch on audit and financial matters. Every academic year the internal auditor Mr. V.S. Agrawal (C.A) for the audit who is a concerned chartered accountant. The Higher Education, JointDirector Office also audits the same and endorses. The requirement of the audit such as balance sheets, statements of income and expenditure are maintained for audit purpose. The daily ledger and annual ledger of accounts are also maintained by concerned clerk. Every academic year and financial year the Principal, the administrative staffs carefully carry out the accounts as per the accounting standards of the C.A. The audit reports received by the C.A are authentic and the same are submitted to the Joint Director Office, Jalgaon and KBCNM University, Jalgaon

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	[View File]()
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is recently recognized under 12(B) and 2(f) of the UGC Act. The fees collected from the students as per the university norms is important source of raising funds. All the funds received are utilized properly by the institution as per the state government norms and the norms of the university. At the beginning of every academic year the probable expenditure on items are discussed in the CDC meeting and the annual budget is prepared.

All the rights are given to the Principal as he is the secretary of the CDC. Then all the requirements from department's faculties, library, sports, N.S.S student's development section and the office are called and specific amount is sanctioned on need based priority. The HODs of departments are asked to apply for the accounts and submit the same after the expenditure to the accountant of the college office in the stipulated format.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has established IQAC 2013, The IQAC is continuously tries for quality assurance at its best level. It is the academic committee to assure quality education. IQAC is continuously functioning positively in the quality assurance and enhancement of the college. The college has successfully faced the first cycle of accreditation in 2017. IQAC concentrated on the issues and recommendations by NAAC peer teams. IQAC complied the recommendations suggested by visiting NAAC committees.

The IQAC plays very significant role in the development of the institute.

IQAC also concentrated on the improvement of teaching faculty as far as teaching is concerned. IQAC compelled all the teachers to participate in online Refresher courses, orientation courses, short term courses, e-conferences, webinar at state level, National level and International level. Majority of teaching faculties attended these courses and tries to update their knowledge.

During the academic year the IQAC conducted webinar on Intellectual Property Rights with the collaboration of IPR office, Mumbai, and Career Advancement Scheme webinar conducted by IQAC.

In this way IQAC tried its best to enhance the quality of students and teachers as well. The work of teaching and learning is positively monitored by IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The collegein teaching-learning process, methodologies, evaluation and outcome are essentially student centric. The institutional hand – the Principal and the IQAC are very much careful about the teaching by both methodologies – traditional and ICT based such as computer and internet sources, LCD projectors and PPT slide shows. During the pandemic period online teaching-learning process was continuously followed by the teaching faculties as it was suggested by KBCNM University, Jalgaon. The teaching faculties preparedquestion papers (multiple choice based) and uploaded to the groups of students as per their subject groups of students as per their subject groups. IQAC also keeps watch on the improvement and development of teaching faculty by promoting them to participate in conferences, webinars, courses FDP ,Refresher, orientation courses, short term courses. Almost all the teaching faculties participated online programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sjmsmkhaparcollege.org/iqac/2021-22/Stu.Satisf.Survey%20Feddback%2021-22.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The female students come from tribal families, so they keep themselves away from outside attachment. As per the circular of the university one representative of female students is elected as Ladies Representative for Students Council every year. All the problems regarding female students are solved. The issue in society is 'gender equity' because of which the social atmosphere is changed. In the tribal community there is no difference between girls and boys, and the other hand the female child is given more respect. Due to this issue both female and male students are treated equally and there is no superiority and inferiority complex between the female and male students. Taking into account the measures initiated by the institution for gender equity are listed below:

1.Girsls students safety and security is priority of the college.

2. Female NSS volunteers are given full security and safety in various activities.

3. There is security at the main gate of the college.

4. There are separate committees such as Discipline Committee, 'Anti Sexual Harassment Committee', 'YuvatiSabha' and 'Swayam Siddha' for the safety and security of female students.

5. The campus of the institution is under the surveillance of CCTV cameras.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college campus is sufficient infrastructure for academic activities. So, different types of wastes are to be managed – such as –solid waste, liquid waste. Being Arts College whatever the waste material is managed. The institution tries its best for waste management. Solid Waste Management: - It includes waste papers, wooden material and iron material. The wastes papers are collected separately and disposed off. Some other papers are sold out as garbage. The plastic material is sold out. Solid waste is collected at the end of every academic year and sold out to the waste collecting agencies.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and   B. Any 3 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college tries for the wellbeing of the students and the people of the surrounding locality. The college has the basis of democratic principles. The motto of the college is – "Parishram-Satatya- Aatmavishwas" (Hard work, Continuity & Confidence). The college always takes initiatives toprovide an inclusive environment as per its vision and mission. The college conducts extension activities in the nearby tribal villages on the college campus. By the help of the NSS unit, the college conducts differents social activities at various places. On the college campus, the institution celebrates birth and death anniversaries of great leaders although they belong to different communities. For instance – Mahatma Gandhi Mahatma Phule, MaulanaAbulKalamAzad,APJ Abdul Kalam, Dr. Babasaheb Ambedkar, Pt, Nehru, Reading Inspiration day in memory of APJ Abdul Kalam, Savitribai Phule, Yoga Day, Health survey, COVID-19 vaccination survey, education survey , cleanliness drive and so many other special days are celebrated.

The students of the college participated in Yuvarang programe which is conducted by University in various cultural activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college tries for the well being of the students and the people of the surrounding locality. The college has the basis of democratic principles. The motto of the college is – "Parishram-Satatya- Aatmavishwas" (Hard work, Continuity & Confidence). The college always takes initiatives to provide an inclusive environment as per its vision and mission. The college conducts extension activities in the nearby tribal villages on the college campus. By the help of the NSS unit, the college conducts differents social activities at various

places. On the college campus, the institution celebrates birth and death anniversaries of great leaders although they belong to different communities. For instance – Mahatma Gandhi Mahatma Phule, MaulanaAbulKalamAzad,APJ Abdul Kalam, Dr. Babasaheb Ambedkar, Pt, Nehru, Reading Inspiration day in memory of APJ Abdul Kalam, Savitribai Phule, Yoga Day, and so many other special days are celebrated. The students of the college participated in Yuvarang programe which is conducted by University in various cultural activities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and International days, events &Adivasi divas positively. Every year National Festivals such as Independence Day on 15th of August and Republic Day on 26th of January are celebrated. The NSS unit and the sports department take the leading part andplayimportant role in working out these celebrations. After flag hositng, various programs such as tree plantation, Swachha Bharat Abhiyan, BetiBachaoAbhiyan, public and community awareness by arranging rallies are celebrated. The NSS volunteers take leading part in the activities. The faculty co-operate them whole heartedly to make the activities and programs successful. Maharashtra day celebrated on 1st of May as 'Maharashtra Day'. The college also celebrates 'World Yoga Day', 'Sports Day', 'NSS day', 'Women's Day', 'AIDS awareness Day'. The events such as birth and death anniversaries of great national and International personalities are celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Tribal Heritage

2. Goal: Our college is situated in Tribal and hilly area of Satpura hills.

· To make all round development of the tribal students.

· To uplift the tribal students and empower them through higher education.

To bring this goal in practice, we formed a committee

Best Practice No. 2 Best Practices by the Department of Library

Title: Best Practices by the Department of Library

2. Goal: As college is located in tribal area Library is the only source of formal knowledge.

· To develop tribal students by counseling in career & personal life.

· To uplift the tribal students and empower them through higher education.

- **To develop the reading habits of the students which is need of the time.**
- **To motivate students by conducting various programmes & activities.**

7. Contact Details: Name of the Principal : Dr. V.I.Girase , Principal

Name of the Institution : S.J.M.S.Mandal'sArts, Commerce Senior & Arts, Science Junior College,Khapar. Tal - Akkalkuwa, Dist – Nandurbar, 425419, M.S. Work Phone : --- Resi. Phone : -- Email : Principal_Khapar@rediffmail.com Website : www.sjmsmkhaparcollege.org Mobile : 87888903156

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The following programmes develop students as good citizens of nation

1) Disaster Management: - The College conducts workshop on disaster management with the help of NSS department & student

development department. Under this programme various progammes are conducted such as women security, fire security & disaster management programme also conducted.

2) Tree Plantation: - The College & the N.S.S. department every year conduct tree plantation in college area and outside the college. Students & the faculty members contribute to tree plantation & the message is given to the society "Save the trees & save the environment".

3) Health Awareness Programme:- The college conduct blood group checking camp, sickle cell , AIDS awareness programme, programme related to girls health. These programmes are conducted with the help of Primary Health Center.

4) Personality Development Programme:- The students development departments of the college conducts personality development workshop. Through this workshop the students get stage daring, confidence, various skills etc.

File Description	Documents
Appropriate web in the Institutional website	[View File]
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To conduct workshop / conference /seminar by IQAC &library department.

2. To conduct various activities/ programmes forstudents& staff.

3. MOU- Memorandum of Understanding with other institute.

4. To register alumni association as per the guidelines of the NAAC

5. To develop playground.

6. To purchase various academic software.

7. To prepare the facilities regarding New National Education

policy-2020

8. To motivate the student to university rank.

9. To start various skills based courses.

10. To attempt to work on social,cultural, academic and sports activities to achieve the awards.