Yearly Status Report - 2019-2020

Part A	

Data of the Institution

1. Name of the Institution	**SANT JAGNADE MAHARAJ SHIKSHAN MANDAL'S ARTS AND COMMERCE COLLEGE**
Name of the head of the Institution	**Dr.B.S.Patil**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02567256155**
Mobile no.	**8788130386**
Registered Email	**Principal_Khapar@rediffmail.com**
Alternate Email	**manikpsuryawanshi@gmail.com**
Address	**Khapar Tal. Akkalkuwa Dist. Nandurbar**
City/Town	**Khapar**
State/UT	**Maharashtra**
Pincode	**425419**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.B.S.Patil**
Phone no/Alternate Phone no.	**02567256155**
Mobile no.	**8788130386**
Registered Email	**Principal_Khapar@rediffmail.com**
Alternate Email	**manikpsuryawanshi@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.sjmsmkhaparcollege.org/report/AQAR-2018-2019.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.sjmsmkhaparcollege.org/iqac/IQAC-2019-20/Academic%20Calendar%202019-2020.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.24**	**2017**	**02-May-2017**	**01-May-2022**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**17-Jun-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

University Level Yuvarang Participation	16-Jan-2020 5	10	
conducted by Student Development Department on Self Defence Training Programme (Judo- Karate)	22-Jan-2020 7	50	
Workshop conducted by Student Development Department on Personality Development	03-Jan-2020 1	50	
Preparing Academic Calendar of the college	30-Jun-2019 1	10	
Pradhyapak Prabodhani Progamme	08-Aug-2019 1	28	
Library Orientation Programme & Librarians Day	08-Aug-2019 1	169	
Conducted National Level Workshop on SWAYAM	01-Feb-2020 1	198	
NSS Winter Camp	10-Jan-2020 7	50	
Meeting Conducted by President on various academic issues-i.e AQAR Report , NAAC preparation, Result, Admission	15-Aug-2019 1	12	
Meeting Conducted by President on conducting national level conference/workshop	17-Jun-2019 1	12	
[View File](#)			

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institute	Student Development Department	KBCNMU, Jalgaon	2019 8	15480
Institute	Student Development Department	KBCNMU, Jalgon	2019 1	15005
Institute	NSS	KBCNMU, Jalgon	2019 40	16500
Institute	NSS	KBCNMU, Jalgaon	2019 7	21600
Institute	Salary Grants	Joint Director , Higher	2019 365	22916791

		Education , Govt. of Maharashtra			
Institute	Scholarship for Students	Government of Maharashtra	2019 365	326840
		View File			

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Conducted National Workshop on SWAYAM Workshop conducted by Student Development Department on Personality Development Conducted by Student Development Department on Self Defence Training Programme Tree Plantation in Tribal Area – Ambabari Sanitary Napkins for Girls Students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Sanitary Napkins for Girls Students	Sanitary Napkins for Girls Students machine installed 22/08/2019
Tree Plantation	Tree Plantation in Tribal Area – Ambabari On 13/8/2019
IQAC Meetings	Conducted IQAC meeting on academic issues
Academic & Extension Activities	Conducted various Programmes for students & Teachers
NSS Winter Camp	Conducted NSS Camp

Organization of National Level Seminar / Workshop	Conducted National Level Workshop on SWAYAM
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Committee	**23-Aug-2021**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2020**

Date of Submission	**23-Jan-2020**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**• College Prospectus • AISHE data on MHRD portal • Regular meetings with the presidents the faculty • Updating information on university OASIS Affiliation, Teachers Information, Admission, Examinations • Information is provided though the institutional website. • Information also provided through the various platforms. • Publication of a programmes related news through local newspapers. • Communication of notices, circulars, information to staff and students through Whats App groups and notice boards.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute has Arts faculty only as per the university rules & regulations our college SJMSM's Arts & Commerce College, Khapar is affiliated Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon follows the curriculum prescribed by the university. In order to curriculum objectives the

college follows systematic approach to develop & deploy action plans for effective implementation of the curriculum as given below. • The academic calendar prepared by the university is followed by the college in regard with the curriculum. As per university calendar, Principal, IQAC, and the Departments (HODs) prepare the academic calendar which includes internal examinations (IE) dates and all curricular activities. • Along with the academic calendar, faculty prepares Academic Diary. The diary is maintained day wise by every faculty which includes teaching details and other curriculum delivery planning faculty also maintains records such as- Faculty Profile, Individual Time Table, Academic Calendar, Calendar Planning of Faculty Activities course Objectives, Lecture Planning (Teaching Plan), Record of Seminar, Minor Research Project, Record of the Seminars, Workshop and Conference etc. • The college plans the evaluation criteria for Internal Examination (IE) and Internal examinations committee continues assessment marks. • At the beginning of every semester, each and every member prepares a calendar. The calendar includes start and end dates of each unit for every subject, number of lectures required for each unit accordingly faculty member prepares his unit wise teaching plan & internal Examination: • The tentative schedule about the internal examination is given to students at the beginning of the semester. • Result analysis of every internal examination is carried out and actions are taken to improve the results of weak students. • Attendance of every student is prepared daily by the faculty, and a corrective action is taken against the students with less attendance. The faculty observes the regularity of the students and required action is taken against the students with less attendance.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

View File

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Arts	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

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1.3.2 – Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Tabaco Free Abhiyan	58
BA	Tree Plantation	42
BA	AIDS Awareness	120
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback from the stakeholders is collected, analyzed, and utilized for future development. Effective measures are taken to improve the weak areas. The details of feedback system implemented in the college are as follows:- 1. Feedback of Students: The feedback format is prepared for the students in which the components are related to curriculum, teaching methods, learning and evaluation system, facilities available in college office, library learning resources, exam systems, staff co-operation, etc. The feedback is analyzed on the components responded and analysis is done to take effective actions. 2. Teachers Feedback: The format is made available for teachers the teachers are encouraged to respond freely about the queries. The queries the questions are particularly designed by keeping in view the curriculum development the questions are about the syllabus to the course, content in newly reframed syllabus, the current syllabus on the basis of learning and teaching values tests and examinations, freedom to adopt new techniques/strategies of teaching. 3. Employees Feedback:- Oral written feedback is taken by the management feel satisfaction about the work of the employees. If required valuable suggestions are given by the management. 4. Alumni Feedback: Alumni feedback is obtained by Alumni with the suggestions given by the alumni are considered for future development. 5. Parents Feedback: The oral suggestions in parents meet are taken into considerations for the quality development of the institute. Being a tribal area college the parents visit the college and feel satisfaction about the development of the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	TYBA	120	54	54
BA	SYBA	120	75	75
BA	FYBA	120	140	131

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	260	0	10	0	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
10	10	3	2	0	1

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At the beginning of the academic year, the faculty conducts informal orientation programme for the students, whereby they are acquainted with the college. The faculty councils each individuals students they also maintain record of their class attendance, class-performance and academic progress. Being a tribal area college the students belonging to tribal community required counseling regarding socio economic matters. The purpose of this scheme is to know about the personal issues of the students and to help them to solve their personal problems regarding marriage , job, family issues , admission, examinations, higher education , various government schemes etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
260	10	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	9	1	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Arts	Semester	31/05/2020	23/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon the college follows the evaluation structure as recommended by the university. At present, semester system for all level all faculties has been introduced by the university. Total weight for external evaluation is 60 and for internal evaluation are 40. The internal exam marks system is as follows. Undergraduate level: Test-1 (10 marks) Test -2 (10 marks) Home Assignments/Group Discussions/Seminars (10 marks) class attendance and behavior (10 marks) Total: 40 marks .The college initiated following measures in order to achieve the outcomes of the exam: •Centralized Internal Examination system is followed. •Time table of internal examinations is in tune with academic calendar of the college and the university. The college constitutes an examination committee at the beginning of the academic year to ensure effective implementation of all activities related to internal and external examinations and assessments. •Term-wise assessment is carried out as part of the evaluation process during academic year. •The questions papers for internal test examinations are prepared giving appropriate Weightages to units of the course as per the syllabus. •Home assignments, seminars, general behavior and attendance are taken into consideration while awarding internal marks to the students. •The results of the internal examinations are declared within a week. •Even in case of the assessment of first year UG programmes, which is well within the domain of the college, a college has a practice of assessing and declaring the results within given time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• The academic calendar is prepared by the exam committee. • The academic calendar acts as a stepping stone for the successful functioning of college exam. • Principal of the Institute along with the members of Quality Assurance Cell, Heads of the Departments designs the Academic Calendar. • The academic calendar of the Institute includes details about the commencement of semester, holidays, summer and winter vacations, day's celebrations, various activities etc. • The academic calendar provides the tentative schedule of internal examination. This helps students to prepare for internal examination well in advance. • The academic calendar is prepared as per the university schedule.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.nmu.ac.in/StudentCorner/Academics/Syllabi.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage

| BA | BA | Arts | 70 | 49 | 71.01 |

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.sjmsmkhaparcollege.org/iqac/IQAC-2019-20/Student%20Satisfaction%20Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
Nil	**Nil**	**Nil**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**Library**	**1**	**Nill**

National	History	2	Nill
National	Geography	3	Nill
National	Hindi	3	Nill
National	Marathi	1	Nill
National	Defence	2	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	18	0	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tobacco free Abhiyan	**NSS-KBCNMU , Jalgaon**	2	58
Personality Development	**NSS-KBCNMU , Jalgaon**	2	96
100 Tree Plantation Programme	**NSS-KBCNMU , Jalgaon**	2	42

World Tribal Day	NSS-KBCNMU , Jalgaon	2	112
National NSS Day	NSS- ICTC , PHC, Division	2	107
AIDS Awareness	NSS-Primary Health Centre, Akkalkuwa	2	120
Blood Donation Camp	NSS-Primary Health Centre, Akkalkuwa	2	16
NSS Winter Camp	NSS-KBCNMU , Jalgaon	2	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS-	NSS-	Clean India Programme conducted on 09/1/2020 at Khadkuna Tal . Akkalkuwa dist. Nandurbar	2	45
NSS-	NSS-Primary Health Centre, Akkalkuwa	AIDS Awareness Programme	2	122
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Free Sanitary Napkin Distribution Programme	70	LUPIN, Khapar	1
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

		industry /research lab with contact details			
**No Data Entered/Not Applicable !!!**				

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1500000	**147556**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	**Existing**
Class rooms	**Existing**
Laboratories	**Existing**
Seminar Halls	**Existing**
Classrooms with LCD facilities	**Existing**
Seminar halls with ICT facilities	**Existing**

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	**Nill**	**Nill**	**2022**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**973**	**161957**	**690**	**137962**	**1663**	**299919**
Reference Books	**191**	**15000**	**65**	**15080**	**256**	**30080**
Journals	**16**	**5765**	**18**	**17285**	**34**	**23050**
CD & Video	**5**	**0**	**0**	**0**	**5**	**0**

Weeding (hard & soft)	13	2921	25	4500	38	7421

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	6	1	3	3	1	5	1	100	0
Added	0	0	0	0	0	0	0	0	0
Total	6	1	3	3	1	5	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">10 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1500000	61025	1500000	147556

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The ground flower of the institute has a ramp facility for physical disable students. The principal offices administrative office is on the ground flower .The CCTV cameras are installed at appropriate places such as class room, library, administrative office, ground flower etc. The drinking water –RO water is provided for students and the faculty and regularly maintain by the staff. The library is maintained regularly by the Librarian as per the need of the faculty and the students place the order for reference books , text books, journals. The computers, furniture's benches all the equipments are maintained properly. • Computers, IT Equipments and Software: Maintence of computers, IT

equipments and software are maintained by lab assistance (In- charge of computer lab). • UPS and Batteries: Repairing and maintenance and Batteries are ensured through annual maintenance. • Health and Institute observes to maintain cleanliness and hygienic conditions of class rooms, seminar hall, computer lab, faculty room, office, Library ,corridors, wash rooms and parking spaces. Water tank cleaning services. Drinking Water: To provide R.O. Purified drinking water, Institute has installed separate R.O. Repairing and maintenance of drinking Water and R.O. is ensured. • Library: Institute ensures effective utilization maintenance of library through Institute level library committee. It keeps track on new books requirements, renewal and subscription of journals, books circulations. • Sports Equipments and facilities: Institute has appointed full-time physical director to take care of sports equipment facilities and regular sports activities of the Institute. • Campus Security: CCTV cameras are installed on the campus to prohibit malpractices.

https://www.sjmsmkhaparcollege.org/infrastructures.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Govt of India	173	326840
b)International	Nil	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	**12**	**Arts & Comm. College Khapar**	**Geography, Hindi, Hisory, Marathi**	**G.T. Patil College Nandurbar**	**M.A.**
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
[View File](#)	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Birth Anniversary of National Leaders Celebration	**College**	**62**
Teachers Day	**College**	**22**
Independence Day	**College**	**65**
Republic Day	**College**	**70**
[View File](#)		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
[View File](#)						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council of the college works for the benefit of the students throughout the year and pursues several activities. A formally structured

student's council is constituted purely on merit basic as per guidelines ,selection of the student's representative for sports, cultural, NSS other extra –curricular activities is finalized on the basis of student merit interest. The major activities pursued in 2019-20 are- Cultural Activities organizing Welcome day, a cultural programme to welcome the FYBA students of the college. • Celebration of birth and death anniversaries of national Leaders and social reformers in the college. • Observation of Teachers day to mark the birth anniversary of Dr. Sarvapalli Radhakrishnan. • Organization of the annual social, a cultural programme of the college, College Gat Celebration of Dr. S.R. Ranganathan birth anniversary (Librarians Day)

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

28

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization to improve the quality of the institute is the collective responsibility of the management, the principal, the faculty the students. The college at the beginning of the academic year forms various committees as per the instructions of the Principal. In order to decentralize governance system various committees works for the systematic development of the college. The required rights are given to the heads of the committees Faculty members are given representation in various committees and allowed to conduct various programs to prove their abilities. They are motivated to develop leadership skills by being coordinator of various academic co-curricular and extracurricular activities. The committees are constituted by the Principal in consultation with the IQAC. By attending various conferences, workshops the faculty gets fresh ideas to develop the institute and the suggestions given by the faculty to the management, the principal and to IQAC are considered for the quality development. The administration is totally decentralized. The every stakeholder is closely connected with the development process of the institute. In the college there are different committee's viz. Grievance Redressal, Library Committee, Anti Ragging Committee, Sexual Harassment Cell, Student welfare, Youth welfare committee. The faculty members are also BOS members who play their role in curricular development in teaching and learning the faculty use ICT. Research and development and IQAC committee motivates the faculty for the research, Ph.D. attending various conferences, publication of research papers etc. the faculties write articles, chapters in books in UGC approval journals , the Library plays key role in the development of the institute- new purchasing of text books, reference books, journals, magazines , conducting personality development programmers , career guidance , helps the tribal area students to connects with the development of higher education. Participative

Management the College has always been in favour of participative management. Management ensures that the opinions and suggestions made by faculty members and administrative staff are included in decisions implemented for development. There is active role of faculty members in College Development Committee, IQAC and other administrative and academic committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The faculty attends the syllabus framing workshop, three faculty members are BOS members of the university. The college motivates the teachers to participate in the syllabus framing workshops and to suggest the authorities to add topic and issues pertaining to the tribal communities of this region. Curriculum is developed by the affiliating University. The members of Staff on various boards send suggestions for improvement
Teaching and Learning	? Teaching and Learning This committee is responsible to develop the quality learning culture in the institution. The members of the committee are invited to deliver the presentation on current trends, technologies and inventions in teaching-learning process. • The IQAC regularly collects the feedback on teaching, curriculum and facilities. • Apart from class room lecture method Group discussions, field studies, seminars are used for teaching.
Examination and Evaluation	40 of the marks are evaluated by the college as Internal assessment based on attendance, home assignments, tutorials rests.60 is evaluated by the university though theory examination and Practical's. - Class assessment tests are conducted on frequent intervals and the teachers make an analysis of the performance of students after every internal test. - Assignment are given for evaluation of the students - Classroom Seminars are held in UG Courses (included in their syllabus) for their evaluation - Communication Skills (included in UG Syllabus) is developed evaluated through examination and regular practice. Choice Based Credit System (CBCS) is adopted in UG courses i.e to FYBA class

Research and Development	The college has formed a Research Committee to promote research and extension activities like Ph.D., Minor Research Projects,VCRMS projects, faculty research presentations and publications in reputed journals. The IQAC regularly motivates the faculty and students towards the research activities. In 2018-19, one teacher is awarded Ph.D. in the subject Marathi. - As far as the research is concerned there is very less scope because we have only UG course. Still the faculty is very much aware and actively involved in the research work. - The college also has a Research Committee of five members to monitor and assess the proposal of Research Projects.
Library, ICT and Physical Infrastructure / Instrumentation	The Library of the institute plays very important role in improving the quality education. The Librarian with the Principal IQAC demands various facilities for the students and the faculty and those are completed, being a tribal area college most of the students are from schedule tribes, the library conducts personality development programme , career guidance , competitive exam guidance, personal consoling to the students. The department of library conducts library orientation programme, books exhibitions, organized lecture series.
Human Resource Management	The college recruits faculty members with following the University, selection criteria in on regular basis and on contractual basis. Effective system of appraisal of performance based on securing is made in the session 2018-19. Members of Faculty get all service benefit, different allowances, pension etc. The governing body also takes care of its employee. Shortage in manpower is regularly intimated to the governing body for necessary action. • Motivating and facilitating the faculty members to participate in Refresher Orientation courses. • Arrangement of computer training programmes related to Tally and MS- office for Non-teaching staff • Self-appraisal of the teachers through maintenance of Academic Diary. • Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment Committee

Industry Interaction / Collaboration	There is no collaboration with any industry presently.
Admission of Students	The college follows rules regulations of affiliating university for admissions. - Admissions are done purely on first come first serve basis for the UG course and according to reservation policy of the state govt. • Strict observance of Govt. Rules for Reserved Categories.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The IQAC regularly collects the feedback on teaching, curriculum and facilities and submit the reports to the higher authorities
Planning and Development	Yes
Finance and Accounts	Finance and accounts are maintained by the internal external audit system.
Student Admission and Support	Implemented online CBCS semester information system for FY SYBA classes
Examination	Yes, online exam system including filling in forms, generating hall-tickets, etc.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Pradhyapak Prabodhani	Management of Administration	08/08/2019	08/08/2019	9	10
2019	IQAC	CAS Proposal	14/12/2019	14/12/2019	9	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course -Prof. S.P. Baisane	1	02/12/2019	15/12/2019	14
Refresher Course- Dr. V.B. Mali	1	03/02/2020	15/02/2020	14
Refresher Course Dr. R.D. Chaudhari	1	31/10/2019	14/11/2019	14
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal Audit is observed by O.S. of the college with the help of teaching staff which inspects the financial ledger, bills, and vouchers at regular intervals. The external audit is conduct by the register CA (Charted Accountant). The institution pays fees for the external audit the report of the external audit is submitted to the affiliating university Dept. of Higher Education, Govt. of Maharashtra. Every year, the external financial audit is also conducted by the Dept. of Higher Education, Govt. of Maharashtra with the help of Govt. auditors on salary grants. Similarly affiliating university also conducts external audit with the help of university auditors as the institute receives grants from affiliating university under various heads like NSS,SWO, Exam etc. objections rose on audit by any authority, Govt. and affiliating university has been clarified and settled down in light of the supporting documents in case of settlement of major objections, the guidance of the CA and internal Audit Committee has been taken.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
[View File](#)		

6.4.3 – Total corpus fund generated

			Nil		

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KBCNMU Jalgaon	Yes	Principal
Administrative	Yes	KBCNMU Jalgaon	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A meeting of Parent was organized on 7 Nov.2019 • Providing suggestion for the development of the college. • Pointing out the weaknesses of the college. •Communicating views which the students feel shy to communicate directly to the teachers about the college and the department.

6.5.3 – Development programmes for support staff (at least three)

1. Programme on University OASIS portal. 2. ICT programmes for non-teaching staff 3. Stress Management Programme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. UGC 12 B status of the college 2.SWAYAM Workshop 3. Introduction of add on / job oriented courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	National Workshop on SWAYAM	01/10/2019	01/02/2020	01/02/2020	198
2020	Workshop conducted by Student Development Department on Personality Development	01/10/2019	03/01/2020	03/01/2020	50
2020	conducted by Student Development Department on Self Defence Training	01/10/2019	22/01/2020	29/01/2020	50

| 2019 | University Level Yuvarang Participation | 01/10/2019 | 16/01/2020 | 20/01/2020 | 10 |
| 2019 | Library Orientation Programme Librarians Day | 01/10/2019 | 08/08/2019 | 08/08/2019 | 169 |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1)Tree Plantation Programme 2) AIDS Awareness Programme 3) Tobacco Free Programme

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

	and disadvantages	contribute to local community					
2020	1	1	10/01/2020	7	NSS Winter Camp	Vanrai Bandhara – Kanji River	50
2020	1	1	01/10/2020	7	NSS Winter Camp	Community Awareness	50
2020	1	1	01/10/2020	7	NSS Winter Camp	Sickle Cell Cheking Programme	50
2020	1	1	22/01/2020	7	SWD	Self Deference Training Programme	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day	21/06/2019	21/06/2019	52
Celebration of Independence Day	15/08/2019	15/08/2019	60
Celebration of Republic Day	26/01/2020	26/01/2020	56
Celebration of Gandhi Jayanti	02/10/2019	02/10/2019	35
Savitribai Phule Jayanti	03/01/2020	03/01/2020	40

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The campus is green and the college is located near the satpura naturally the location of the college is eco-friendly. The students aware about the environment, trees, water, soil so save trees message given to the students by the faculty in various programmes and act The faculty members donate tree plants to the students for plant. Paperless office- College always promotes less usage of papers in the Plantation/Greening Drives: Plantation programme has been taken up. Institute for increasing the Green area. Energy Conservation: Awareness the students and staff on energy conservation is created.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice No. 1 Tribal Heritage. Title: Tribal Heritage 2. Goal: Our

college is situated in Tribal and hilly area of Satpura hills. • To make all round development of the tribal students. • To uplift the tribal students and empower them through higher education. To bring this goal in practice, we formed a committee Tribal Heritage Committee The committee is as follows: 1. Dr. A.S. Bhole - Chairman 2. Dr. B.S. Patil - Member 3. Mr.N.S.Tadavi - Member 4. Mr.G.P.Pathak - Member 5. Mr.M.P.Suryawanshi - Member 6. Mr.D.T.Suryawanshi - Member The committee discusses and plans to develop tribal heritage in campus and outside the campus. Nandurbar District itself was separated from Dhule District in 1998 to facilitate the tribal area people. It has the east- west Satpura ranges at the North -West of Maharashtra containing the Tapi and Narmada Basin.The total population of Akkalkuwa Taluka is approximately 90 of Schedule Tribes. Due to the lack of transport in this region the prime residential core remain quite long from the improvements. 3. Context: Our College is located in tribal area and the nearby villages are called as Padas, our teachers go home to home in search of students to provide them higher education and to study the culture of tribal people in order to bring this culture before the world. We have formed this tribal heritage committee where our teachers study customs, rituals and culture of tribal people. 4. Practice: To study the tribal culture. Our staff members and students are involved in organizing tribal cultural programmes. In this tribal heritage committee organizing various programmes and competitions for tribal heritage is the main purpose some poems are collected in Adiwasi language. Committee members also working on Adiwasi festivals like Holi, Diwali and their local festivals. The faculty visited Devmogra fair, Kathi, Holi festival (Main festival of Tribal people), Khapar fair and studied customs and rituals of tribal people. 5. Evidence of Success: The staff members of college are connected with Adiwasi culture, festivals, language etc. which helps in teaching-learning and also helpful for connecting and developing the students. 6. Problems and Resources Required: The Adiwasi language and barriers in communication is a big problem. On availability of required funds a lot of work will be done by the faculty, such as research in tribal language and literature, geographical location, environment, literacy etc. 7. Contact Details: Name of the Principal : Dr. A.S.Bhole Name of the Institution : S.J.M.S.MandalsArts, Commerce Senior Arts, Science Junior College,Khapar. Tal - Akkalkuwa, Dist – Nandurbar, 425419, M.S. Work Phone : --- Resi. Phone : -- Email : principal_khapar@rediffmail.com Website : www.sjmsmkhaparcollege.org Mobile : 09404595870 /09423943732 Best Practice No. 2 Best Practices by the Department of Library Title: Best Practices by the Department of Library 2. Goal: As college is located in tribal area Library is the only source of formal knowledge. • To develop tribal students by counseling in career personal life. • To uplift the tribal students and empower them through higher education. • To develop the reading habits of the students which is need of the time. • To motivate students by conducting various programmes activities. To bring this goal in practice, we formed a committee Best Practices by the Department of Library The committee is as follows: 1. Dr. A.S. Bhole - Chairman 2. Prof. P.B.Ghante- Secretary, 3. Dr. B.S. Patil - Member 4. Prof..M.P.Suryawanshi - Member 5. Prof. R.T. Chaudhari - Member 6. Mr. B.C.Chaudhari The committee in the meetings discusses about the all round development of the students through the library activities, programmes. As well as the library provides books on competitive examinations, personality developments in order to create interest towards reading habits. 3. Context: Our College is located in tribal area and the nearby villages are called as Padas, our librarian observer the tribal student interest as the students are closely connected with the library and as per his observations he frames various programmes for the students e.g. in order to create self confidence , he conducts personality development programme, in order to motivate students , he displays motivational videos through LCD projector. 4. Practice: 1. Personality Development Programmes 2. Lecture Series 3. Library Orientation Programmes 4. Books Exhibitions 5. Career Counseling 6. Librarians

Day 7. Best User Award 5. Evidence of Success: The student of the college are using library regularly. Visits of the students increasing day by day. The reading habits of the students are increased. The participation of the students in the activities run by the library is useful for programmes conducted inside the college and outside the college. As they are inspired. The impact of the above practices is that the alumni also attracted towards the library for the study of the competitive examinations. 6. Problems and Resources Required: Due to insufficient funds library cant not subscribed databases , highly impacted journals, magazines , rich reference books. 7. Contact Details: Name of the Principal : Dr. A.S.Bhole Name of the Institution : S.J.M.S.MandalsArts, Commerce Senior Arts, Science Junior College,Khapar. Tal - Akkalkuwa, Dist – Nandurbar, 425419, M.S. Work Phone : --- Resi. Phone : -- Email : principal_khapar@rediffmail.com Website : www.sjmsmkhaparcollege.org Mobile : 09404595870 /09423943732

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.sjmsmkhaparcollege.org/iqac/IQAC-2019-20/Best%20Practices%20No.1.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college located in tribal area, hilly area is trying to reach higher up to padas (Tribal villages). Only higher education can empower the tribal community, this is the vision of the college. Each and every boy or girl student from this area should get higher education because with the help of this knowledge they can face challenges of the 21st century. We feel proud to work in such areas where most of the student are first generation learners from their community while doing the work we have to invent so many methods to teach such students which makes them to capable to understand the knowledge. The programmes like disaster management, tree plantation, heath related programme, personality development programme builds the confidence of the students. In such areas only the college is the platform where students get exposure to express abilities. Being shy by nature such students lag behind of the development but when they take admissions in our college they feel confident and efficient for their future career. 1. Research committee meetings organized to promote research 2. Encouraging / promoting staff to pursue VCRMS/Minor /Major Research projects. 3. Promote faculty members attend Conference, Seminar, Workshop, Symposia 4. Out of 10 faculty members 05 faculty members are with Ph.D. others with SET/NET/ M.Phil

Provide the weblink of the institution

https://www.sjmsmkhaparcollege.org/iqac/IQAC-2019-20/institutional%20distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. National conference on Intellectual Property Rights and Plagiarism 2. Use of ICT 3. Value Added Courses