



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SANT JAGNADE MAHARAJ SHIKSHAN MANDAL'S ARTS AND COMMERCE COLLEGE
Name of the head of the Institution		Dr.B.S.Patil
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02567256155
Mobile no.		8788130386
Registered Email		Principal_Khapar@rediffmail.com
Alternate Email		manikpsuryawanshi@gmail.com
Address		A/p. Khapar Tal. Akkalkuwa Dist. Nandurbar-425419
City/Town		Khapar
State/UT		Maharashtra
Pincode		425419

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr.B.S.Patil</b>
Phone no/Alternate Phone no.	<b>02567256155</b>
Mobile no.	<b>8788130386</b>
Registered Email	<b>Principal_Khapar@rediffmail.com</b>
Alternate Email	<b>manikpsuryawanshi@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://sjmsmkhaparcollege.org/report/AQAR%20Report%202017-2018.pdf">http://sjmsmkhaparcollege.org/report/AQAR%20Report%202017-2018.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://sjmsmkhaparcollege.org/iqac/academic%20calender%202018-2019.pdf">http://sjmsmkhaparcollege.org/iqac/academic%20calender%202018-2019.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>2.24</b>	<b>2017</b>	<b>02-May-2017</b>	<b>01-May-2022</b>

<b>6. Date of Establishment of IQAC</b>	<b>17-Jun-2013</b>
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Framing of Academic</b>	<b>18-Jun-2018</b>	<b>10</b>

Calendar of the college	1	
Academic Meeting conducted by President for development of college	13-Jul-2018 1	10
Seven Days Certificate Programme on Disaster Management (Dept. of NSS)	09-Jul-2018 7	65
Library orientation programme & Librarians Day Celebration	14-Aug-2018 1	210
State Level Seminar on Adivasi Literature & Cultural Change (Dept. of Marathi)	05-Oct-2018 1	99
Academic Audit Committee by KBCNMU , Jalgaon	09-Oct-2018 1	16
Committee for Permanent Affiliation by BKCNMU, Jalgaon	08-Dec-2018 1	14
Short Term Programme Attended	17-Dec-2018 1	2
NSS Camp	24-Dec-2018 7	47
Meeting Conducted by President on Revised Rules and Regulation of NAAC	05-Feb-2019 1	29
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institute	Student Development Department (For Economically Weaker Student)	KBCNMU Jalgaon	2018 180	32000
Institute	Student Development Department (for Workshop)	KBCNMU Jalgaon	2018 2	10000
Institute	NSS	KBCNMU Jalgaon	2018 180	41300
Institute	Salary Grants	Joint Director, Higher Education Govt. of Maharashtra	2018 365	20905771

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

a. Conducted workshop on Stress Management for students. b. ICT lectures. c. AIDS awareness programme. d. Conducted disaster management training programme. e. Organization of one state level Conference. f. Self Defense Workshop for girl students.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
IQAC Validation of API and Teachers workload	Teachers workload was done along with two faculty members' proposals for Promotion under CAS
IQAC meetings with Faculty about planning	Meetings held with Dept. & Committee-wise planning about the academic activities.
Organization of ICT lectures	Use of ICT in teaching programmes.
Organization of National Seminar / Workshop/ Conference by IQAC	Organization of One-day State Level Conference by Dept. of Marathi. Organization of Self -Defense Workshop for girl students.
Academic, Co-curricular , and Extension activity related meetings	Celebrating birth and death anniversaries. Tree plantation.

[View File](#)

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>College Development Committee</td> <td>15-Jan-2019</td> </tr> </table>		Name of Statutory Body	Meeting Date	College Development Committee	15-Jan-2019
Name of Statutory Body	Meeting Date				
College Development Committee	15-Jan-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	27-Dec-2018				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<ul style="list-style-type: none"> <li>• Up gradation of the college website.</li> <li>• Communication of important information to the public students through conventional notices.</li> <li>• Formation of various Committees by the Principal for academic development.</li> <li>• Publication of academic programmes related news through local newspapers.</li> <li>• Management, Principal, IQAC, and other committees conducted meetings for staff and students about quality education and development of the institute.</li> <li>• Communication of notices, circulars, information to staff and students through WhatsApp groups and notice boards.</li> </ul>				

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College, SJMSM's Arts & Commerce College, Khapar is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and follows the curriculum prescribed by the university. In order to achieve curriculum objectives the college follows systematic approach to develop and deploy action plans for effective implementation of the curriculum as given below.

- At the beginning of the academic year, the university gives a tentative calendar of the academic year in tune with the academic calendar of the University.
- As per university calendar, Principal, IQAC, and Head of the Departments (HODs)

prepare the academic calendar which includes Internal Examination (IE) dates and all curricular activities. • The college plans the evaluation criteria for Internal Examination (IE) and Internal Continuous Assessment (ICA) marks. • Along with the academic calendar, faculty prepares Academic Diary. The diary is maintained day wise by every faculty member which includes teaching details and other curriculum delivery planning. The faculty also maintains records such as- Faculty Profile, Individual Time-Table, Academic Calendar, Calendar Planning of Faculty Activities, Course Objectives, Lecture Planning (Teaching Plan), Record of Seminar, Minor and Major Project, Record of the Seminars, Workshop and Conference etc. Teaching Practices: • At the beginning of every semester, each and every faculty member prepares a calendar. The calendar includes start and end date of each unit for every subject, number of lectures required for each unit; accordingly faculty member prepares his unit wise teaching plan. Internal Examination: • The tentative schedule about the internal examination is given to students at the beginning of the semester. • Result analysis of every internal examination is carried out and actions are taken to improve the results of weak students. Attendance: • Attendance of every student is prepared daily by the faculty, and a corrective action is taken against the students with less attendance. The faculty observes the regularity of the students and required action is taken against the students with less attendance.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	FYBA	15/06/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BA	Out of school child survey - NSS	38
BA	Survey of Basti -NSS	40
BA	Visit to Gurahal Factory , Akkalkuwa - Dept. of Economics	18
BA	Project on Economical thought- Mahatma Gandhi - Dept. of Economics	22
BA	Project on Creating Energy from waste material Dept. of Economics	23
BA	Visit to Bank of Maharashtra Dept. of Economics	15
<a href="#">View File</a>		

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The feedback from the stakeholders is collected, analyzed, and utilized for future development. Effective measures are taken to improve the weak areas. The details of feedback system implemented in the college are as follows. 1. Feedback of Students: The feedback format is prepared for the students in which the components are related to curriculum, teaching methods, learning, and evaluation system, facilities available in college office, library, learning resources, exam systems, staff co-operation, etc. The feedback is analysed on the components responded and analysis is done to take effective actions. 2. Teachers Feedback: The format is made available for teachers. The teachers are encouraged to respond freely about the queries. The questions are particularly designed by keeping in view the curriculum development. The questions are about the syllabus to the course, content in newly reframed syllabus, the current syllabus on the basis of learning and teaching values, tests and examinations, freedom to adopt new techniques/strategies of teaching. 3. Alumni Feedback: Alumni feedback is obtained by Alumni in which the suggestions given by the alumni are considered for future development. 4. Parents Feedback: The oral suggestions in parents meet are taken into considerations for the quality development of the institute. Being a tribal area college the parents visit the college and feel satisfaction about the development of the students.</p>

#### CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	FYBA	120	144	144
BA	SYBA	120	74	74
BA	TYBA	120	62	62

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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	280	0	10	0	0

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	10	3	2	0	0

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At the beginning of the academic year, the faculty conducts informal orientation programmes for the students, whereby they are acquainted with the college. The faculty councils each individual students. They also maintain record of their class attendance, class-performance and academic progress. Being a tribal area college the students belonging to tribal community required counseling regarding socio economic matters.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
280	10	1 : 28

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	9	1	0	5

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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2018	Nil	Nil	Nil
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	6	22/05/2019	15/05/2019
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon the college follows the evaluation structure as recommended by the university. At present, semester system for all levels and all faculties has been introduced by the university. Total weightage for external evaluation is 60 and for internal evaluation is 40. The external exam marks system is as follows. Undergraduate level: Test-1 (10 marks) and Test-2 (10 marks) Home Assignments/Group Discussions/Seminars (10 marks) Class attendance and behaviour (10 marks) Total: 40 marks The college initiated the following measures in order to achieve the outcomes of the exam: •Centralized Internal Examination system is followed. •Time table of internal examination is in tune with academic calendar of the college and the university. • The college constitutes an examination committee at the beginning of the academic year to ensure effective implementation of all activities related to internal and external examinations and assessments. •Term-wise assessment is carried out as part of the evaluation process during academic year. •The question papers for internal test examinations are prepared giving appropriate weightage to units of the course as per the syllabus. •Home assignments, seminars, general behavior and attendance are taken into consideration while awarding internal marks to the students. •The results of the internal examinations are declared within a week. •Even in case of the assessment of first year UG programmes, which is well within the domain of the college, the college has a practice of assessing and declaring the results within given time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• The academic calendar is prepared by the exam committee. • The academic calendar acts as a stepping stone for the successful functioning of the college exam. • Principal of the Institute along with the members of Internal Quality Assurance Cell, Heads of the Departments designs the Academic Calendar. • The academic calendar of the Institute includes details about the commencement of semester, holidays, summer and winter vacations, day's celebrations, various activities etc. • The academic calendar provides the tentative schedule of internal examination. This helps students to prepare for internal examination well in advance. • The academic calendar is prepared as per the university schedule.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.nmu.ac.in/StudentCorner/Academics/Syllabi.aspx>

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	TYBA	50	7	14
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sjmsmkhaparcollege.org/igac/Student%20Satisfaction%20Survey.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	2	12.56
International	History	3	18.22
National	Defense	2	12.52
National	Marathi	1	0
International	Marathi	1	6.26
International	Hindi	5	31.30
National	Economics	5	33
National	Geography	3	06.26
International	Geography	2	18.22
International	Library Information Sc.	6	34.76
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physical Education- Prof. D.T. Suryawanshi	0
Library-Prof.P.B.Ghante	2
Economics - Prof. S.P. Baisane	0
Defence -Dr. V.B. Mali	1
Geography Dr.B.S. Patil	3
History- Dr. R.D. Chaudhari	0
Hindi-Prof. N.S. Tadavi	0
Marathi-Dr. G.P. Pathak	0
English -Prof. M.P.Suryawanshi	0
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	0
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	14	1	8
Presented papers	1	9	2	0
Resource persons	0	0	0	4
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	NSS	4	38
Vrusha Dindi	NSS	2	40
Donating Tree Plants to the surrounding peoples	NSS	2	39
Lecture on Sick cell	ICTC Akkalkuwa NSS	4	40
Vesan Mukti Rally in Village	NSS	3	70
Voter Awareness Programme	NSS Tahsil Office , Akkalkuwa	3	55
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
<a href="#">View File</a>			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Mission Tree Plantation (Gov. of Maharashtra)	NSS	Tree Plantation	5	39
Disaster Management	Ministry of Home Govt. of Maha. NSS	Disaster Management Training Programme (7 Days)	5	65

		Certificate Programme)		
Awareness Programme on Sickle Cell	NSS ICTC , Akkalkuwa	Speech on sickle cell awareness	2	55
Polling Awareness	NSS Tahsil Office , Akkalkuwa	Polling Awareness	3	70
Vesan Mukti	Primary Heath Center, Khapar NSS	Vesan Mukti Rally	5	70
International Yoga Day	Dept. of Sports NSS	Yoga Day celebration	10	100
AIDS Awareness	NSS Red Ribon Society , Akkalkuwa	AIDS Awareness	5	75
Organ Donation Campaign	NSS	Organ Donation Campaign Essay Competition, Rangoli Competition , Rally	4	80
Polling Awareness	NSS Tahsil Office , Akkalkuwa	Polling Practical Programme	3	40
<a href="#">View File</a>				

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Disaster Management	65	0	7
Awareness Programme on Sickle Cell	55	0	1
AIDS Awareness	75	0	1
Stress Management Workshop	56	KBCNMU Jalgaon	2
<a href="#">View File</a>			

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nil	Nil	0

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nil	0	0

[View File](#)

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
250000	200656

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

[View File](#)

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	525	78561	448	83396	973	161957
Reference Books	125	78561	66	15000	191	93561
e-Books	120	0	0	0	120	0
Journals	11	13335	5	5765	16	19100
Digital Database	0	0	0	0	0	0
CD & Video	5	2200	0	0	5	2200
Library Automation	0	0	0	0	0	0
Weeding (hard &	13	2921	0	0	13	2921

soft)

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

[View File](#)

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	5	1	3	3	1	5	1	100	0
Added	1	0	0	0	0	0	0	0	0
Total	6	1	3	3	1	5	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.75	68.29	250000	199304

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The ground floor of the institute has a ramp facility for physical disable students. The principal office administrative office are on the ground flower. The CCTV cameras are installed at appropriate places such as class room, library, administrative office, ground flower etc. The drinking water facility -RO water is provided for students and the faculty and regularly maintained by the staff. The library is maintained regularly by the Librarian as per the need of the faculty and the students place the order for reference books, text books journals. The computers, furniture's benches all the equipments are maintained properly. • Computers, IT Equipments and Software: Maintenance of computers, IT equipments and software are maintained by lab assistants- (In charge of computer lab). • UPS and Batteries: Repairing and maintenance of UPS and

Batteries are ensured through annual maintenance. • Health and Hygiene: Institute observes to maintain cleanliness and hygienic conditions including of class rooms, seminar hall, computer lab, faculty room, office, library, corridors, wash rooms and parking spaces. Water tank cleaning services. • Drinking Water: To provide R.O. Purified drinking water, Institute has installed separate R.O. Repairing and maintenance of drinking Water Coolers and R.O. is ensured. • Library: Institute ensures effective utilization and maintenance of library through Institute level library committee. It keeps track on new books requirements, renewal and subscription of journals and books circulations. • Sports Equipments and facilities: Institute has appointed full-time physical director to take care of sports equipments, facilities and regular sports activities of the Institute. • Campus Security: CCTV cameras are installed on the campus to prohibit malpractices and security guards are also appointed on campus and these services are maintained by the college.

<https://www.sjmsmkhaparcollege.org/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	Economically Backward Class Scheme Rajashri Shau Maharaj Shikshan Shukh Shishyavrutti	189	312472
b) International	0	0	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nil	0	0

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Competitive Exam	20	150	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	6	Arts and Commerce College Khapar	History and Geography	GTP College Nandurbar	MA
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Teacher's Day Celebration	College	220
Dept. activities	College	100
Cultural Events	University	12
Cross Contrary, Chess, Athletics Participation	College	20
World Adivasi Day	College	140
Major Dhaynchand Jayanti	College	74
Vachan Prerna Divas	College	122
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## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council of the college works for the benefit of the students throughout the year and pursues several activities. A formally structured student's council is constituted purely on merit basis as per guidelines. The selection of the student's representative for sports, cultural, NSS other extra-curricular activities is finalized on the basis of students merit interest. The major activities pursued in 2018-19 are- Cultural Activities: • Organising Welcome day, a cultural programme to welcome the FYBA students in the college. • Celebration of birth and death anniversaries of national leaders and social reformers in the college. • Observation of Teachers' Day to mark the birth anniversary of Dr. Sarvapalli Radhakrishnan. • Organisation of the annual social, a cultural programme of the college, College Gathering. • Celebration of Dr. S.R. Ranganathan birth anniversary (Librarians Day).

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization To improve the quality of the institute is the collective responsibility of the management, the principal, the faculty the students. The college at the beginning of the academic year forms various committees as per the instructions of the Principal. In order to decentralized the governance system various committees works for the systematic development of the college. The required rights are given to the heads of the committees. Faculty members are given representation in various committees and allowed to conduct various programs to prove their abilities. They are motivated to develop leadership skills by being coordinator of various academic, co-curricular, and extracurricular activities. The committees are constituted by the Principal in consultation with the IQAC. By attending various conferences workshops the faculty gets fresh ideas to develop the institute and the suggestions given by the faculty to the management, the principal and to the IQAC are considered for the quality development. The administration is totally decentralized. The every

stakeholder is closely connected with the development process of the institute.

In the college there are different Committees viz. Grievance Redressal , Library Committee, Anti Ragging Committee, Sexual Harassment Cell, Student welfare, Youth welfare committee. The faculty members are also BOS members who play their role in curricular development in teaching and learning the faculty use ICT. Research and development and IQAC committee motivates the faculty for the research- Ph.D., attending various conferences, publication of research papers etc. The faculties write articles, chapters in books in UGC approval journals. The Library plays key role in the development of the institute- new purchasing of text books, reference books, journals, magazines , conducting personality development programmers , career guidance , helps the tribal area students to connects with the development of higher education. Participative Management The College has always been in favour of participative management.

The management ensures that the opinions and suggestions made by faculty members and administrative staff are included in decisions implemented for college development. There is active role of faculty members in College Development Committee, IQAC and other administrative and academic committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college follows rules regulations of affiliating university for admissions. - Admissions are done purely on first come first serve basis for the UG course and according to reservation policy of the state govt. • Strict observance of Govt. Rules for Reserved Categories.
Industry Interaction / Collaboration	There is no collaboration with any industry presently.
Human Resource Management	The college recruits faculty members with following the University, selection criteria in on regular basis and on contractual basis. Effective system of appraisal of performance based on securing is made in the session 2018-19. Members of Faculty get all service benefit, different allowances, pension etc. The governing body also takes care of its employee. Shortage in manpower is regularly intimated to the governing body for necessary action. • Motivating and facilitating the faculty members to participate in Refresher Orientation courses. • Arrangement of computer training programmes related to Tally and MS- office for Non-teaching staff • Self-appraisal of the teachers through maintenance of Academic Diary. • Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual

	Harassment Committee.
Library, ICT and Physical Infrastructure / Instrumentation	The Library of the institute plays very important role in improving the quality education. The Librarian with the Principal IQAC demands various facilities for the students and the faculty and those are completed, being a tribal area college most of the students are from schedule tribes, the library conducts personality development programme , career guidance , competitive exam guidance, personal consoling to the students. The department of library conducts library orientation programme, books exhibitions, organized lecture series.
Research and Development	The college has formed a Research Committee to promote research and extension activities like Ph.D., Minor Research Projects,VCRMS projects, faculty research presentations and publications in reputed journals. The IQAC regularly motivates the faculty and students towards the research activities. In 2018-19, one teacher is awarded Ph.D. in the subject Marathi. - As far as the research is concerned there is very less scope because we have only UG course. Still the faculty is very much aware and actively involved in the research work. - The college also has a Research Committee of five members to monitor and assess the proposal of Research Projects.
Examination and Evaluation	40 of the marks are evaluated by the college as Internal assessment based on attendance, home assignments, tutorials rests.60 is evaluated by the university though theory examination and Practical's. - Class assessment tests are conducted on frequent intervals and the teachers make an analysis of the performance of students after every internal test. - Assignment are given for evaluation of the students - Classroom Seminars are held in UG Courses (included in their syllabus ) for their evaluation - Communication Skills (included in UG Syllabus) is developed evaluated through examination and regular practice. Choice Based Credit System (CBCS) is adopted in UG courses i.e to FYBA class
Teaching and Learning	This committee is responsible to develop the quality learning culture in the institution. The members of the

	committee are invited to deliver the presentation on current trends, technologies and inventions in teaching-learning process. • The IQAC regularly collects the feedback on teaching, curriculum and facilities. • Apart from class room lecture method Group discussions, field studies, seminars are used for teaching.
Curriculum Development	The faculty attends the syllabus framing workshop, three faculty members are BOS members of the university. The college motivates the teachers to participate in the syllabus framing workshops and to suggest the authorities to add topic and issues pertaining to the tribal communities of this region. Curriculum is developed by the affiliating University. The members of Staff on various boards send suggestions for improvement.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Yes, The Management , The Principal the IQAC in various meetings plans for the quality development.
Administration	The IQAC regularly collects the feedback on teaching, curriculum and facilities and submit the reports to the higher authorities.
Finance and Accounts	Finance and accounts are maintained by the internal external audit system.
Student Admission and Support	Implemented CBCS semester information system for FY SYBA classes
Examination	Yes, online exam system including filling in forms, generating hall-tickets,etc.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching	Number of participants (non-teaching
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	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2018	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term	1	07/01/2019	13/01/2019	7
Short Term	2	17/12/2018	23/12/2018	7
Orientation Course	1	12/11/2018	09/12/2018	26
Refresher Course	1	23/08/2018	12/09/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	Uniform	0

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal Audit is observed by O.S. of the college with help of non-teaching staff which inspects the financial ledger, bills, vouchers at regular intervals. The external audit is conduct by the registered CA (Chartered Accountant). The institution pays fees for the external audit. The report of the external audit is submitted to the affiliating university and Dept. of Higher Education, Govt. of Maharashtra. Every year, the external financial audit is also conducted by the Dept. of Higher Education, Govt. of Maharashtra with the help of Govt. auditors on salary grants. Similarly, the affiliating university also conducts external audit with the help of university auditors as the institute receives many grants from the affiliating university under various heads like NSS,SWO, Exam etc The objections rose on audit by any authority, Govt. and affiliating university has been clarified and settled down in light of the supporting documents. In case of settlement of major objections, the guidance of the CA and Internal Audit Committee has been taken.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

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6.4.3 – Total corpus fund generated

0

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KBCNMU, Jalgaon	Yes	Principal
Administrative	Yes	KBCNMU, Jalgaon	Nil	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A meeting of Parent was organized on 18 Oct.2018 • Providing suggestion for development of the college. • Pointing out the weaknesses of the college. • Communicating views which the students feel shy to communicate directly to the teachers about the college and the department.

6.5.3 – Development programmes for support staff (at least three)

The members of support staff are encouraged to make use of the welfare schemes of govt. management for their welfare. They are also provided assistance for economic facilities such as pension schemes/loans, different leaves like earned leaves/extra ordinary leaves in accordance with govt./university norms.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

a. Permanent affiliation from KBCNMU, Jalgaon b. 2f Status from UGC c. Organization of one State Level Conference.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Disaster management workshop	09/07/2018	09/07/2018	15/07/2018	68

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
Save Girl Child Mission (Beti Bachao Beti Padhao campaign)	24/12/2018	24/12/2018	31	16
Savitribai Phule Jayanti	03/01/2019	03/01/2019	40	15
Participate in Right to Education camp	12/12/2018	12/12/2018	2	1
Participate in Prerna Camp at Amravati	22/02/2019	28/02/2019	1	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> <li>• Tree plantation on 2 July 2018 under state Govt. Tree Plantation Mission</li> <li>• Swachhha Bharat Mission staff and students participation in Clean India Movement.</li> <li>• Cleanliness of adopted village, Khadkuna during NSS Winter Camp session.</li> <li>• Use of LED lights to minimize power consumption.</li> <li>• No use of plastics.</li> </ul>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	24/12/2018	7	NSS Winter Camp	Swachhha Bharat, Cashless Society, Digital India,	50



						Save Girl Child	
2018	1	1	09/07/2018	7	Disaster Management	Disaster Awareness help to victim	67
2018	1	1	03/12/2018	7	Clean India	Cleaning Korai Khapar Village	81
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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day	15/08/2018	15/08/2018	165
Voter's Day	25/10/2018	25/10/2018	45
Celebration of Republic Day	26/01/2018	26/01/2018	170
Celebration of Maharashtra Day	01/05/2018	01/05/2018	10
Celebration of Gandhi Jayanti	02/10/2018	02/10/2018	83
Savitribai Phule Jayanti	03/01/2019	03/01/2019	75
Tribute to Pulawama Martyrs	18/02/2019	18/02/2019	90
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The campus is green and the college is located near the satpura ranges so naturally the location of the college is eco-friendly. The students are made aware about the environment, trees, water, soil so save trees message is given to the students by the faculty in various programmes and activities. The faculty members donate tree plants to the students for plantation. Paperless office- College always promotes less usage of papers in the office. Plantation/Greening Drives: Plantation programme has been taken up by the Institute for increasing the Green area. Energy Conservation: Awareness among the students and staff on energy conservation is created.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. organized seminar on 'Adivasi Culture Social Changes' by the department of Marathi in collaboration with K.S. Wani research institute , Dhule. In this seminar the eminent scholars from Adivasi literature delivered speech on

social changes and Adivasi Culture. Shri. V.R. Sonawane Najubai Gavit - the Adivasi writers focused on Adivasi Culture. 99 Participants benefited. 2. Seven Days Disaster management certificate training workshop conducted by the NSS with the collaboration Ministry of Home Govt. of Maharashtra. Disaster Management is the need of the time in view of this the college conducted this programme in which 65 students benefited.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sjmsmkhaparcollege.org/igac/Best%20Practices-1.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the weblink of the institution in not more than 500 words. The college located in tribal area, hilly area is trying to reach higher up to padas (Tribal villages). Only higher education can empower the tribal community, this is the vision of the college. Each and every boy or girl student from this area should get higher education because with the help of this knowledge they can face challenges of the 21st century. We feel proud to work in such areas where most of the student are first generation learners from their community while doing the work we have to invent so many methods to teach such students which makes them to capable to understand the knowledge. The programmes like disaster management, tree plantation, health related programme, personality development programme builds the confidence of the students. In such areas only the college is the platform where students get exposure to express abilities. Being shy by nature such students lag behind of the development but when they take admissions in our college they feel confident and efficient for their future career. 1. Research committee meetings organized to promote research 2. Encouraging / promoting staff to pursue VCRMS/Minor /Major Research projects. 3. Promote faculty members attend Conference, Seminar, Workshop, Symposia 4. Out of 10 faculty members 05 faculty members are with Ph.D. others with SET/NET/ M.Phil

Provide the weblink of the institution

<http://sjmsmkhaparcollege.org/>

### 8.Future Plans of Actions for Next Academic Year

1. To organize national level workshop on SWAYAM. 2. Receiving 12 b statuses from UGC. 3. Extensive use of ICT lectures.